

## **Work Programme**

### **Prosperous Overview and Scrutiny Committee – 2023/2024**

This document sets out the work programme for Prosperous Overview and Scrutiny Committee for 2023/2024.

Prosperous Overview and Scrutiny Committee are responsible for scrutiny of highways infrastructure and connectivity, flood and water management, education, learning and skills. As such, the statutory education co-optees will sit on this committee. The Work Programme is linked to the Vision, Outcomes and Priorities detailed in the Council's Strategic Plan 2022-26.

We review our Work Programme at every meeting. Sometimes we change it - if something important comes up during the year that we think we should investigate as a priority. Our work results in recommendations for the County Council and other organisations about how what they do can be improved, for the benefit of the people and communities of Staffordshire.

#### **Councillor Tina Clements**

Chairman of Prosperous Overview and Scrutiny Committee

If you would like to know more about our Work Programme or how to raise issues for potential inclusion on a Work Programme, then please contact Jonathan Lindop, Scrutiny and Support Officer ([jonathan.lindop@staffordshire.gov.uk](mailto:jonathan.lindop@staffordshire.gov.uk)).

### Work Programme 2022/2023

Date of Meeting	Item	Details (Background)	Action / Outcome
Friday 2 June 2023 at 10.00 am (Informal meeting)	Work Programme Planning	Annual consideration of potential areas of scrutiny focus during 2023/24. Resolved to be considered at informal meeting at 27 April Committee meeting.	
Wednesday 7 June 2023 at 10.00 am	<b>1.</b> Work Programme Planning	Annual consideration of potential areas of scrutiny focus during 2023/24.	
	<b>2.</b> Residential Overnight Education Cabinet Member: Jonathan Price Lead Officers: Neelam Bhardwaja/Paris Wood	Requested by Cabinet Member 17 March 2023 (email from Paris Wood) Programmed at 22 March 2023 Committee meeting. Postponed to July at 27 April Committee meeting.	
	<b>3.</b> Highways Transformation Progress and Performance Quarterly update Cabinet Member: David Williams Lead Officers: Darryl Eyers/James Bailey	Identified at 26 May 2022 Committee meeting. Scheduled at request of Chairman at 2 November 2022 Triangulation meeting. Previous update given 22 March 2023.	
	<b>4.</b> Economic Recovery, Renewal and Transformation	Requested at 15 July 2020 Triangulation meeting (amended at 23 2021 and 13 January 2022 Committee meetings). Previous update given at 22 September 2022 Committee meeting.	

**Work Programme 2022/2023**

<b>Date of Meeting</b>	<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
	six-monthly Progress Report Cabinet Member: Philip White Lead Officers: Darryl Eyers/Anthony Hodge		
	<b>5.</b> Digital Infrastructure – Update Cabinet Member: Simon Tagg Lead Officers: Darryl Eyers/Clive Thomson	Proposed by Cabinet Member at 12 May 2022 Triangulation meeting. Considered at 10 November 2022 Committee meeting and six-monthly update requested.	
	<del><b>6.</b> Traffic and Network Management Plan</del> <del>Cabinet Member:            David Williams            Lead Officers: James Bailey/Hayley Fletcher</del>	Requested by Cabinet Member 3 March 2023 (email from Hayley Fletcher) Programmed at 22 March 2023 Committee meeting. Postponed to June at 27 April Committee meeting. Further postponement requested by Cabinet Member 3 May 2023 (email from Hayley Fletcher/Business Support).	
Thurs 6 July 2023 at 10.00 am	<del><b>1.</b> Residential Overnight Education</del> <del>Cabinet Member:            Jonathan Price            Lead Officers:            Neelam</del>	Requested by Cabinet Member 17 March 2023 (email from Paris Wood). Programmed at 22 March 2023 Committee meeting. Postponed to July at 27 April Committee meeting. Removal requested by Cabinet Member 30 May 2023 (email from Paris Wood) pending clarification from Senior Leadership Team.	

**Work Programme 2022/2023**

<b>Date of Meeting</b>	<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
	Bhardwaja/Paris Wood		
	<b>2. Traffic and Network Management Plan</b> Cabinet Member: David Williams Lead Officers: James Bailey/Hayley Fletcher	Requested by Cabinet Member 3 March 2023 (email from Hayley Fletcher) Programmed at 22 March 2023 Committee meeting. Postponed to June 2023 at 27 April Committee meeting. Further postponements requested by Cabinet Member 3 May and 11 May 2023 (emails from Hayley Fletcher/Business Support).	
	<b>3. Staffordshire Bus Strategy</b> Cabinet Member: David Williams Lead Officers: Darryl Eyers/Richard Rea	Requested by Cabinet Member 12 May 2023 (Teams message from Richard Rea).	
	<b>4. Functional Level Service Commissioning</b> Cabinet Member: David Williams Lead Officers: Darryl Eyers/James Bailey	Requested at 7 June 2023 Committee meeting.	
	<b>5. Strategy for Special Provision</b> Cabinet Member: Jonathan Price	Requested by Cabinet Member 6 June 2023 (email from Karan Withington).	

**Work Programme 2022/2023**

<b>Date of Meeting</b>	<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
	Lead Officers: Tim Moss/Halit Hulusi/Karen Withington		
Thurs 28 September 2023 at 10.00 am	<b>1.</b> Highways Transformation Progress and Performance Quarterly update Cabinet Member: David Williams Lead Officers: Darryl Eyers/James Bailey	Requested at 15 July 2020 Triangulation meeting (amended at 23 2021 and 13 January 2022 Committee meetings). Previous update given at 2 June 2023 Committee meeting.	
	<b>2.</b> HS2 six-monthly update – Impact on and Opportunities for Staffordshire (focusing on Economy, Training and Skills) Cabinet Members: David Williams/Phillip White Lead Officers: Darryl Eyers/Sarah Mallen	Requested at 26 February 2021 Committee meeting, amended at 23 July 2021 Committee meeting.	
	<b>3.</b> Staffordshire Employment and Skills Strategy	Requested by Cabinet Member 11 May 2023 (email from Darren Farmer).	

**Work Programme 2022/2023**

<b>Date of Meeting</b>	<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
	Cabinet Member: Philip White Lead Officers: Darryl Eyers/Darren Farmer		
Tues 17 October 2023 at 10.00 am (additional meeting)	<b>1. Avanti West Coast Main Line Rail Services</b> Cabinet Member: David Williams Lead Officers: Darryl Eyers/Mark Osborne (Avanti West Coast)	Identified at 22 March 2023 Committee meeting. Request programme for October Meeting by Chairman (email 18 July 2023).	
	<del><b>2. Provision of Waste Transfer Facility</b></del> Cabinet Member: Simon Tagg Lead Officers: Darryl Eyers/Tim Cooper	Requested at 21 August 2023 Triangulation Meeting. Postponed to 9 November 2023 Committee meeting at request of Cabinet Member (email from Emma Haynes 11 September 2023).	
	<del><b>3. Visit to Construction Site of Staffordshire History Centre</b></del> Cabinet Member: Victoria Wilson Lead Officers: Darryl Eyers/Catherine Mann	Requested at 21 August 2023 Triangulation Meeting. Moved to 22 November 2023 at request of service.	

### Work Programme 2022/2023

Date of Meeting	Item	Details (Background)	Action / Outcome
Thurs 9 November 2023 at 10.00 am	<del>1. Tree Planting Net Zero by Nature</del> <del>Cabinet Member: Simon Tagg</del> <del>Lead Officers: Darryl Eyers/Clive Thomson</del>	Proposed by Cabinet Member at 18 August 2022 Triangulation Meeting. Programmed for 10 November 2022 Committee meeting at 29 September Committee meeting. Postponed until April 2023 (indicative) Committee meeting at request of Cabinet Member (email from Sarah Bentley 18 October 2022) owing to national delays in funding settlement. Further postponed at request of Cabinet Member (email Sarah Bentley 14 March 2023) owing to delay in publication of commissioned report.	
	<b>1.</b> Community Learning Self-Assessment Report 2022/23 Cabinet Member: Philip White Lead Officers: Darryl Eyers/Amanda Darlington	Requested by email 7 June 2023 (Amanda Darlington on behalf of Cabinet Member).	
	<del>2. North Staffordshire Air Quality Action Plan Ministerial Direction – Update</del> <del>Cabinet Member: David Williams</del> <del>Lead Officers: Darryl Eyers/James Bailey</del>	Identified at Work Programme Planning session on 2 June 2023. Cabinet Member requested programme for November 2023 Committee meeting (email Joanne Keay 12 July 2023). Postponed to 2 February 2023 <sup>4</sup> Committee meeting at request of Cabinet Member (email from Darryl Eyers 8 September 2023).	

**Work Programme 2022/2023**

<b>Date of Meeting</b>	<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
	<p><b>3. Local Transport Plan 4 Development</b>  <b>Cabinet Member:</b>            David Williams  <b>Lead Officers:</b> Darryl Eyers/James Bailey</p>	<p>Identified at Work Programme Planning session on 2 June 2023. Request programme for October Meeting by Chairman. Postponed to 21 December 2023 Committee meeting at request of Cabinet Member (email from Darryl Eyers 8 September 2023).</p>	
	<p><b>4. Highways Network Management (Including Permits) – Annual Report</b>  <b>Cabinet Member:</b>            David Williams  <b>Lead Officers:</b> Darryl Eyers/James Bailey</p>	<p>Identified at Work Programme Planning session on 2 June 2023. Request programme for October Meeting by Chairman.</p>	
	<p><b>5. Provision of Waste Transfer Facility</b>  <b>Cabinet Member:</b>            Simon Tagg  <b>Lead Officers:</b> Darryl Eyers/Tim Cooper</p>	<p>Requested at 21 August 2023 Triangulation Meeting. Postponed to 9 November 2023 Committee meeting at request of Cabinet Member (email from Emma Haynes 11 September 2023).</p>	
<p>Wednesday 22 November 2023 at 2.00 pm (additional meeting preceded by site visit to Staffordshire</p>	<p><b>1. Natural Environment Strategy</b>  <b>Cabinet Member</b>            Simon Tagg  <b>Lead Officers</b> Darryl Eyers/Catherine Mann</p>	<p>Requested by email 16 August 2023 (Sarah Bentley on behalf of Cabinet Member)</p>	



**Work Programme 2022/2023**

<b>Date of Meeting</b>	<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
History Centre (Members only))			
	<p><b>2. Staffordshire History Centre Delivery Update</b>            Cabinet Member: Victoria Wilson            Lead Officers: Darryl Eyers/Catherine Mann</p>	<p>Identified at Work Programme Planning session on 2 June 2023. Cabinet Member requested programme for November 2023 Committee meeting (email Catherine Mann 7 June 2023).</p>	
	<p><b>3. Libraries Performance</b>            Cabinet Member: Victoria Wilson            Lead Officers: Darryl Eyers/Catherine Mann</p>	<p>Identified at Work Programme Planning session on 2 June 2023. Cabinet Member requested programme for November 2023 Committee meeting (email Catherine Mann 7 June 2023).</p>	
Thurs 21 Dec 2023 at 10.00 am	<p><b>1. Highways Transformation Progress and Performance</b>            Quarterly update            Cabinet Member: David Williams            Lead Officers: Darryl Eyers/James Bailey</p>	<p>Requested at 15 July 2020 Triangulation meeting (amended at 23 2021 and 13 January 2022 Committee meetings). Previous update given at 28 September 2023 Committee meeting.</p>	

**Work Programme 2022/2023**

<b>Date of Meeting</b>	<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
	<p><b>2.</b> Economic Recovery, Renewal and Transformation six-monthly Progress Report Cabinet Member: Philip White Lead Officers: Darryl Eyers/Anthony Hodge</p>	<p>Requested at 15 July 2020 Triangulation meeting (amended at 23 2021 and 13 January 2022 Committee meetings). Previous update given at 2 June 2023 Committee meeting.</p>	
	<p><b>3.</b> Digital Infrastructure – Update Cabinet Member: Simon Tagg Lead Officers: Darryl Eyers/Clive Thomson</p>	<p>Proposed by Cabinet Member at 12 May 2022 Triangulation meeting. Considered at 10 November 2022 Committee meeting and six-monthly update requested.</p>	
	<p><b>4.</b> Review of Schools' Performance Cabinet Member: Jonathan Price Lead Officers: Neelam Bhardwaja/Tim Moss</p>	<p>Requested at 21 August 2023 Triangulation Meeting.</p>	
	<p><b>5.</b> High Needs Block Deficit Management Plan. Cabinet Member: Jonathan Price</p>	<p>Requested at 21 August 2023 Triangulation Meeting.</p>	

**Work Programme 2022/2023**

<b>Date of Meeting</b>	<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
	Lead Officers: Neelam Bardwaja		
	<b>6. Local Transport Plan 4 Development</b> Cabinet Member: David Williams Lead Officers: Darryl Evers/James Bailey	Identified at Work Programme Planning session on 2 June 2023. Request programme for October Meeting by Chairman. Postponed to 21 December 2023 Committee meeting at request of Cabinet Member (email from Darryl Evers 8 September 2023).	
Friday 2 Feb 2024 at 10.00 am	Zero by Nature Strategy Cabinet Member: Simon Tagg Lead Officers: Darryl Evers/ Catherine Mann	Proposed by Cabinet Member at 18 August 2022 Triangulation Meeting. Programmed for 10 November 2022 Committee meeting at 29 September Committee meeting. Postponed until April 2023 (indicative) Committee meeting at request of Cabinet Member (email from Sarah Bentley 18 October 2022) owing to national delays in funding settlement. Further postponed at request of Cabinet Member (email Sarah Bentley 14 March 2023) owing to delay in publication of commissioned report. Cabinet Member requested item programmed for February 2024 Committee meeting (email Catherine Mann 7 June 2023).	
	North Staffordshire Air Quality Action Plan Ministerial Direction – Update Cabinet Member: David Williams Lead Officers: Darryl Evers/James Bailey	Identified at Work Programme Planning session on 2 June 2023. Cabinet Member requested programme for November 2023 Committee meeting (email Joanne Keay 12 July 2023). Postponed to 2 February 2023 <sup>4</sup> Committee meeting at request of Cabinet Member (email from Darryl Evers 8 September 2023).	

**Work Programme 2022/2023**

<b>Date of Meeting</b>	<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
Thurs 28 March 2024 10.00 am	<b>1.</b> Highways Transformation Progress and Performance Quarterly update Cabinet Member: David Williams Lead Officers: Darryl Eyers/James Bailey	Requested at 15 July 2020 Triangulation meeting (amended at 23 2021 and 13 January 2022 Committee meetings). Previous update given at 28 September 2023 Committee meeting.	
	<b>2.</b> HS2 six-monthly update – Impact on and Opportunities for Staffordshire (focusing on Economy, Training and Skills)	Requested at 26 February 2021 Committee meeting, amended at 23 July 2021 Committee meeting.	
	<b>3.</b> Country Parks Strategy Cabinet Member: Victoria Wilson Lead Offices: Darryl Eyers/Catherine Mann	Identified at Work Programme Planning session on 2 June 2023. Cabinet Member requested programme for March 2024 Committee meeting (email Catherine Mann 7 June 2023).	
	<b>4.</b> Cultural Strategy Cabinet Member: Victoria Wilson	Identified at Work Programme Planning session on 2 June 2023. Cabinet Member requested programme for March 2024 Committee meeting (email Catherine Mann 7 June 2023).	

**Work Programme 2022/2023**

<b>Date of Meeting</b>	<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
	Lead Officers: Darryl Evers/Catherine Mann		
	<b>5. Local Cycling and Walking Infrastructure Plan – Update</b> Cabinet Member: David Williams Lead Officers: Darryl Evers/James Bailey	Identified at Work Programme Planning session on 2 June 2023.	
	<b>6. Review of Jobs and Careers Brokerage Service Performance</b> Cabinet Member: Philip White Lead Officers: Darryl Evers/Anthony Baines	Identified at Work Programme Planning session on 2 June 2023. Cabinet Member requested programme for March 2024 Committee meeting (email Tony Baines 5 June 2023).	
	<b>7. Staffordshire Safer Roads Partnership – performance</b> Cabinet Member: David Williams Lead Officers: Darryl Evers/James Bailey	Identified at Work Programme Planning session on 2 June 2023. Cabinet Member requested programme for March 2024 Committee meeting (email James Bailey 26 June 2023).	
	<b>8. Household Waste Recycling Centres Performance</b>	Identified at Work Programme Planning session on 2 June 2023.	

### Work Programme 2022/2023

Date of Meeting	Item	Details (Background)	Action / Outcome
	Cabinet Member: Simon Tagg Lead Officers: Darryl Eyers/Tim Cooper		

Any provisional matters requiring Committee confirmation/approval are shown in green

### Items for Consideration – Work Programme 2023/2024

Suggested Item	Details (Background)	Proposed Date of Meeting
Tourism and Visitor Economy: Cabinet Member: Phillip White Lead Officers: Darryl Eyers	Identified at 26 May 2022 Committee meeting.	To be advised
School Age Education – Development Post Pandemic (including school attendance (request by County Councillor Paul Snape Cabinet Member: Jonathan Price Lead Officers: Neelam Bhardwaja/Tim Moss	Identified at 15 June 2022 Committee meeting	To be advised
<del>Traffic and Network Management Plan</del> Cabinet Member: David Williams Lead Officers: James Bailey/Hayley Fletcher	Requested by Cabinet Member 3 March 2023 (email from Hayley Fletcher) Programmed at 22 March 2023 Committee meeting. Postponed to June 2023 at 27 April Committee meeting. Further postponements requested by Cabinet Member 3 May and 11 May 2023 (emails from Hayley Fletcher/Business Support).	<del>To be advised</del> Programmed for 17 October Committee meeting.

<b>Items for Consideration – Work Programme 2023/2024</b>		
<b>Suggested Item</b>	<b>Details (Background)</b>	<b>Proposed Date of Meeting</b>
Avanti West Coast (West Coast Mainline train operator) Cabinet Members: Philip White and David Williams	Identified at 22 March 2023 Committee meeting.	To be programmed Programmed for 17 October Committee meeting.
Lighting for Staffordshire Cabinet Member: David Williams Lead Officers: Darryl Eyers/James Bailey	Identified at Work Programme Planning session on 2 June 2023.	To be advised (email from James Bailey 26 June 2023).
On Street Parking Cabinet Member: David Williams Lead Officers: Darryl Eyers/James Bailey	Identified at Work Programme Planning session on 2 June 2023.	To be advised (email from James Bailey 26 June 2023).

Any provisional matter requiring Committee confirmation/approval are shown in green

<b>Standing Items 2022/2023</b>		
<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
HS2 Six-monthly Update – Impact on Staffordshire Cabinet Member: Philip White Lead Officer: Darryl Eyers/ Sarah Mallen	Requested at 26 February 2021 Committee meeting (amended at 23 July 2021 Committee Meeting). Update given to March 2023 Committee meeting. Next update due September 2023.	See above
Economic Recovery Renewal and Transformation Six-Monthly Progress Update (incorporating former APMG Report – Future Economy and Enterprise – Update) Cabinet Member: Philip White	Requested at 15 July 2020 Triangulation meeting (amended at 23 July 2021 and 13 January 2022 Committee meetings). Further update incorporated into County Economic Strategy report to 23 March 2022 Committee meeting. Updates given to 19 October 2022, 7 June 2023	See above

### Standing Items 2022/2023

Item	Details (Background)	Action / Outcome
Leads Officer: Darryl Eyers/ Anthony Hodge	Committee meetings. Next update due at December 2023 Committee meeting.	
Highways Transformation Progress and Performance Quarterly Update. Cabinet Member: David Williams Lead Officers: Darryl Eyers/ James Bailey	Identified at 26 May 2022 Committee meeting. Next Update due September 2022 (Update for Q2 postponed until later in Q3 at request of Director (email from James Bailey 18 August 2022). Considered at 16 December 2022 and 7 June 2023 Committee Meetings. Next Update due September 2023.	See above
Digital Infrastructure Plan Progress Update. Cabinet Member: Simon Tagg Lead Officers: Darryl Eyers/Anthony Baines	Identified at 26 May 2022 Committee Meeting. Considered at 10 November 2022 and 7 June 2023 Committee Meetings. Next update due December 2023.	See above

Any provisional matter requiring Committee confirmation/approval are shown in green

### Briefing Notes / Updates / Visits 2023/2024

Date	Item	Details (Background)	Action / Outcome





**Working Groups / Inquiry Days 2023/2024**

<b>Date</b>	<b>Item</b>	<b>Details (Background)</b>	<b>Action / Outcome</b>
	Civil Parking Enforcement	Requested by Cabinet Member on 10 August 2022.	

Any provisional matter requiring Committee confirmation/approval are shown in green

<b>Membership – County Councillors 2023-2024</b>	<b>Calendar of Committee Meetings - 2023-2024</b> (All meetings to be held at County Buildings, Stafford unless otherwise stated)
Tina Clements (Chairman) Ross Ward (Vice-Chairman – Scrutiny) Peter Kruskonjic (Vice-Chairman – Overview) Charlotte Atkins Philippa Hadden Philip Hudson Graham Hutton David Smith Samantha Thompson Bernard Williams Hannah Gallimore (Co-optee) Rev. Preb. Michael Metcalf (Co-optee)	Friday 2 June 2023 at 10.00 am;
	Thursday 6 July 2023 at 10.00 am;
	Thursday 28 September 2023 at 10.00 am;
	Tuesday 17 October 2023 at 10.00 am (additional meeting);
	Thursday 9 November 2023 at 10.00 am;
	Wednesday 22 November 2023 at 2.00 pm (additional meeting);
	Thursday 21 December 2023 at 10.00 am;
	Friday 2 February 2024 at 10.00 am;
	Thursday 28 March 2024 at 10.00 am.