

## FORWARD PLAN OF KEY DECISIONS

**Period: 20 October 2021 - 16 February 2022**

The Forward Plan of Key Decisions is prepared on a monthly basis and published at least 28 days before the start of the period covered.

“Key Decisions” are defined as those Executive decisions which are likely:

- (a) to result in the County Council incurring expenditure which is, or the making of savings which are, significant having regard to the relevant budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the County’s area.

The Forward Plan will contain **ALL** matters which the Leader of the Council has reason to believe will be the subject of a Key Decision to be taken by the Cabinet. It may also include decisions that are not key decisions but are intended to be determined by the Cabinet. Part of the Cabinet meetings listed in this Forward Plan may be held in private where a report for the meeting contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If you would like to make representations about any particular decision to be conducted in private then please email: [michael.bradbury@staffordshire.gov.uk](mailto:michael.bradbury@staffordshire.gov.uk). Such representations must be received in advance 6 clear working days before the date on which the decision is scheduled to be taken.

The Membership of the Cabinet consists of:

Leader of the County Council – Alan White  
Deputy Leader and Cabinet Member for Economy and Skills – Philip White  
Cabinet Member for Health and Care– Julia Jessel  
Cabinet Member for Environment, Infrastructure and Climate Change – Simon Tagg  
Cabinet Member for Commercial Matters – Mark Deaville  
Cabinet Member for Highways and Transport – David Williams  
Cabinet Member for Finance and Resources – Ian Parry  
Cabinet Member for Communities and Culture – Victoria Wilson  
Cabinet Member for Children and Young People – Mark Sutton  
Cabinet Member for Education (and SEND) – Jonathan Price

A copy of the Forward Plan of Key Decisions may be inspected, free of charge, at the Member and Democratic Services office, County Buildings, Martin Street, Stafford, during normal office hours Monday to Friday. A copy of the notice will also be available on Staffordshire County Council’s Website at [www.staffordshire.gov.uk](http://www.staffordshire.gov.uk).

Documents submitted for decision will be a formal report which will be available on the County Council’s website at least 5 clear working days before the date the decision is to be made, unless that report is subject to any prohibition or restriction on its disclosure. Other relevant background documents used in compiling the report will also be made available in the same way unless they are subject to any prohibition or restriction on their disclosure.

Minutes of Cabinet meetings will be published within three working days and will be subject to call-in. The call-in period lasts for three working days. If the decision is not called-in it will be implemented on the fourth working day. Special urgency items are exempt from call-in.

**John Tradewell**  
**Director of Corporate Services**

**Forward Plan of Key Decisions**  
**Period: 20 October 2021 - 16 February 2022**

**NOTE:**

- (1) The Forward Plan of Key Decisions sets out all Key Decisions intended to be made by Cabinet during the above period.
- (2) The Cabinet date can be provisional and items may move/roll forward to another meeting date but this will be monitored.
- (3) Items should remain on the Notice until a decision is made by Cabinet or is formally removed.
- (4) Where there is an intention to make a decision in private the exemption paragraph relied upon will be included within this notice

<b>Anticipated Date of Decision</b>	<b>Public or Private Decision</b>	<b>Title and Description</b>	<b>Background Documents</b>	<b>Consultation</b>	<b>Contact Officer</b>
October 2021	Public	<p><b>Impact of COVID-19 on SCC Communities, Economy and Organisation and Recovery Progress - Update October 2021 and Way Forward (Leader of the Council (Alan White))</b></p> <p>The impact of COVID-19 on Staffordshire since October 2020, the SCC Recovery approach and progress, and the way forward for SCC to Living with COVID</p>		N/A	<p>Janene Cox OBE            (Tel: (01785) 278368)  <b>Service Area: All</b></p>
October 2021	Public	<p><b>Staffordshire Bus Strategy - Bus Service Improvement Plan (Cabinet Member for Highways and Transport)</b></p> <p>Approval of Bus Service Improvement Plan</p>		Prosperous Overview and Scrutiny Committee	<p>Clive Thomson            (Tel: 01785 276522)  <b>Service Area:</b>            Connectivity and Sustainability</p>
October 2021	Public	<p><b>Integrated Performance Report - Quarter 2 2021/22 (Cabinet Member for Finance and Resources (Ian Parry), Leader of the Council (Alan White))</b></p> <p>The quarterly Integrated Performance Report provides an overview of Staffordshire County Council's progress, performance and financial position in delivering against our Strategic Plan and Delivery Plan.</p>		N/A	<p>Kerry Dove, Rob Salmon (Tel: (01785) 27 6354)  <b>Service Area:</b>            Corporate Services</p>

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October 2021	Public	<p><b>Supplementary Capital Programme for Schools 2021/2022 (Cabinet Member for Education (and SEND) (Jonathan Price))</b>            Schedule of maintenance and priority projects additional to those approved by Cabinet in March 2021. Works will be procured via the County Council's Maintenance Framework agreement.</p>		N/A	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Strategic Property
October 2021	Public	<p><b>Climate Change Annual Report and Climate Change Action Plan 2 (Cabinet Member for Environment, Infrastructure and Climate Change (Simon Tagg))</b>            To receive the Climate Change Annual Report and to Approve Climate Change Action Plan 2</p>		Prosperous Overview and Scrutiny Committee	Clive Thomson (Tel: 01785 276522) <b>Service Area:</b> Sustainability
October 2021	Public	<p><b>Adult Learning Disability 2022 Community Offer: Update on Learning Disability Residential Services Directly Provided by Staffordshire County Council (Cabinet Member for Health and Care (Julia Jessel))</b>            In October 2019, Cabinet approved the continued direct provision of residential care in Lichfield; providing 15 beds for countywide use. The existing Hawthorn House facility is in a poor state of repair and does not offer the best living environment for residents or value for money for taxpayers. Investing in a new development for residential services will support the modernisation of the service and will enable greater use of technology to empower independence for residents and modern working practices for staff. The paper will update Cabinet on an options appraisal</p>		N/A	Kelly Gray () <b>Service Area:</b> Provider Services, Health and Care

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		undertaken by Officers, seeking approval to proceed with the recommendation.			
October 2021	Public	<b>Nexus Trading Services Limited - Annual Report 2020/2021 (Cabinet Member for Commercial Matters (Mark Deaville))</b> To provide an update of the activities and performance of the Local Authority Trading Company.		N/A	Dr Richard Harling MBE (Tel: 01785 278700) <b>Service Area:</b> Health and Care
October 2021	Public	<b>Formal Report of the Local Government and Social Care Ombudsman (Cabinet Member for Education (and SEND) (Jonathan Price))</b> Cabinet are being asked to consider the formal report issued by the Local Government and Social Care Ombudsman.		N/A	Tim Moss (Tel: 01785 277963) <b>Service Area:</b> SEND
October 2021	Public	<b>Branston Locks Primary - Proposed 2FE and Associated S106 Contributions (Wave School) (Cabinet Member for Education (and SEND) (Jonathan Price))</b> Proposals for the new Branston Locks Primary School in Burton.		None at this stage	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Strategic Property
October 2021	Private	<b>Dry Mixed Recycling Treatment - April 2022 (Cabinet Member for Environment, Infrastructure and Climate Change (Simon Tagg))</b> Budget approval for arrangements post-April 2022		N/A	Clive Thomson (Tel: 01785 276522) <b>Service Area:</b> Connectivity and Sustainability
November 2021	Public	<b>Treasury Management Half Yearly Report 2021/22 (Cabinet Member for Finance and Resources (Ian Parry))</b> Report detailing the treasury management activity of Staffordshire County Council for the first half of 2021/22.		N/A	Rob Salmon (Tel: (01785) 27 6354) <b>Service Area:</b> Finance

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November 2021	Public	<p><b>Integrated Service Model for In-House Day Opportunities and Respite (Cabinet Member for Health and Care (Julia Jessel))</b></p> <p>Since February 2021, Provider Services have been designing a new service model for day opportunities and respite. This work has been undertaken in partnership with staff from across the services and parents and carers of service users. Using the principles of co-design, the group have designed an integrated service model which is flexible, customer-centric and financially sustainable. This report will provide the details of the proposed service model for Cabinet's approval. This report will compliment the respite options appraisal also being submitted to Cabinet by Commissioning.</p>		Staff from day services, respite, parents, carers of service users	Kelly Gray () <b>Service Area:</b> Provider Services
November 2021	Public	<p><b>The Future of Replacement Care Services (Learning Disabilities) (Cabinet Member for Health and Care (Julia Jessel))</b></p> <p>Recommendation for the future delivery of replacement services for adults with learning disabilities in Staffordshire following an options appraisal and six week period of public engagement.</p>		Six weeks public engagement a) Carers, b) Professionals: Assessment & Care Teams, c) Providers: Independent, Third Sector and Voluntary Services	Andrew Jepps (Tel: 01785 278557) <b>Service Area:</b> Health and Care
December 2021	Public	<p><b>IA2609 Framework for Responsive Property Maintenance and Day Works (Cabinet Member for Commercial Matters (Mark Deaville))</b></p> <p>The objective of the report is to establish approval for the contract award to a</p>		N/A	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Finance and Resources

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		<p>framework for low value reactive property maintenance works/services for Staffordshire County Council buildings. For the period 01 June 2022 until 31st May 2025 with a 12 month extension to 31st May 2026 following an open tendering process. The reactive agreement shall both support and dovetail into the existing Planned Maintenance / Minor Works framework agreement (ref IA1750) which tends to operate at project values greater than £5,000. There is a constant need to deploy much smaller organisations to attend to the most basic of property maintenance for values of work much less than £5,000.</p>			
February 2022	Public	<p><b>Integrated Performance Report - Quarter 3 2021/22 (Cabinet Member for Finance and Resources (Ian Parry), Leader of the Council (Alan White))</b></p> <p>The quarterly Integrated Performance Report provides an overview of Staffordshire County Council's progress, performance and financial position in delivering against our Strategic Plan and Delivery Plan.</p>		N/A	Kerry Dove, Rob Salmon (Tel: (01785) 27 6354) <b>Service Area:</b> Corporate Services