



Staffordshire
County Council

Community Impact Assessment Checklist and Executive Summary

Name of Proposal:

UK Community Renewal Fund

Project Sponsor:

Anthony Baines, Assistant Director for Skills & Employability

Project Manager:

David Poole, Head of Employer Skills Partnerships

Date Completed:

24/05/21

Final Checklist

Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself / SLT / Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFs.	✓	The UK CRF process supports the Staffordshire County Council Strategic Plan & the Staffordshire County Council 5 year Economic & Recovery Strategy.
It is clear what the decision is or what decision is being requested.	✓	To approve 4 recommendations as detailed in the report
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and potential impacts are clearly identified and mitigated for (where possible).	✓	The cabinet report includes a risk and issues log identifying mitigations
The aims, objectives and outcomes of the policy, service or project have been clearly identified.	✓	As detailed in the cabinet paper, report summary & background
The groups who will be affected by the policy, service or project have been clearly identified.	✓	Groups affected include people, businesses and organisations.
The communities that are likely to be more adversely impacted than others have been clearly identified.	✓	
Engagement / consultation has been undertaken and is representative of the residents most likely to be affected.		
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	✓	
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	✓	The evidence base used to determine the CIA is the UK CRF project application forms and the associated annexes – project impact indicators, funding package and profile, project risks.
The CIA evidences how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.	✓	The CIA describes that All projects have considered the equalities impact of its proposal, the relevant affected groups, based upon protected characteristics and any measures it proposes in response to these impacts.
The next steps to deliver the project have been identified.	✓	

Executive Summary

The Executive Summary is intended to be a collation of the key issues and findings from the CIA and other research undertaken. This should be completed after the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the CIA template. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
<p>PSED</p> <p>What are the impacts on residents with a protected characteristic under the Equality Act 2010? Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision, and this can be supported with robust evidence.</p>	All groups will be affected	All people with varying protected characteristics will benefit from the projects associated with the UK CRF.	No specific risks. All project risks to feature in the project applicant's risk assessment table.	All projects have prescribed how it has considered the equalities impact of its proposal, the relevant affected groups, based upon protected characteristics and any measures it proposes in response to these impacts
<p>Health and Care</p> <p>How will the proposal impact on residents' health? How will the proposal impact on demand for or access to social care or health services?</p>	The projects target 3 broad groups, people, businesses & organisations.	The UK CRF projects will empower places to explore how best to tackle local challenges, through building skills, supporting businesses & communities and providing employment support.	No specific risks. All project risks to feature in the project applicant's risk assessment table.	Each project has described the key risks to delivery, identified appropriate mitigations and the processes to monitor the risks.
<p>Economy</p> <p>How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire's residents?</p>	The projects target 3 broad groups, people, businesses & organisations.	The UK CRF projects will empower places to explore how best to tackle local challenges, through building skills, supporting businesses & communities and providing employment support.	No specific risks. All project risks to feature in the project applicant's risk assessment table.	Each project has described the key risks to delivery, identified appropriate mitigations and the processes to monitor the risks.
<p>Environment</p>				

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
How will the proposal impact on the physical environment of Staffordshire? Does this proposal have any Climate Change implications?	The projects target 3 broad groups, people, businesses & organisations.	Each project needs to identify how it supports the gov.'s net zero ambitions or wider environmental considerations.	No specific risks. All project risks to feature in the project applicant's risk assessment table.	Each project has described the key risks to delivery, identified appropriate mitigations and the processes to monitor the risks.
Localities / Communities	The projects target 3 broad groups, people, businesses & organisations. A priority theme is the investment in communities and place.	The investment in communities and place theme has a focus to maximise opportunities to bring people together, build social fabric and boost recovery resilience.	No specific risks. All project risks to feature in the project applicant's risk assessment table.	Each project has described the key risks to delivery, identified appropriate mitigations and the processes to monitor the risks.
How will the proposal impact on Staffordshire's communities?				