

Appendix 1
Subject Access Requests
Families and Communities

Month Received	Apr-20	May-20	Jun-20	Jul -20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
No. SAR received (non-complex)	17	10	25	16	9	14	12	19	10	14	12	17
No. SAR received (complex)	3	8	3	7	12	9	13	5	4	7	7	2
No. Right to Erasure/Rectification Received	0	0	1	0	1	0	2	0	1	0	0	0
Total SAR & DSR Received	20	18	29	23	22	23	27	24	15	22	19	19
No. SAR completed on time (non-complex)	14	10	18	12	6	10	8	13	5	14	8	11
% SAR completed on time (Non-Complex)	82%	100%	72%	75%	67%	71%	67%	68%	50%	100%	67%	65%
No. SAR completed on time (complex)	0	1	0	3	4	3	2	2	1	3	2	
% SAR completed on time (Complex)	0%	13%	0%	43%	33%	33%	15%	40%	25%	50%	29%	
Year to Date	70%	66%	64%	64%	61%	60%	56%	57%	56%	58%	58%	

Access to Information Team (Corporate)

	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Year Total
SAR STANDARD	3	4	15	6	5	15	8	7	6	9	10	21	
SAR COMPLEX	1	0	2	2	1	2	1	1	0	0	0	1	
OTHER	0	1	0	1	1	0	0	2	0	0	2	0	
TOTAL REQUESTS	4	5	17	9	7	17	9	10	6	9	12	22	127
Exceeded deadline	0	1	0	0	0	0	0	0	0	0	0	0	
% completed on time	100%	80%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	
ANNEX C	22	9	17	15	10	7	26	12	5	22	19	4	
212	26	31	25	33	27	11	27	27	17	30	14	39	
OTHER STATUTORY	1	0	2	0	0	16	2	2	1	1	1	2	
TOTAL REQUESTS	49	40	44	48	37	34	55	41	23	53	34	45	503