Compliance with PSIAS & LGAN Self-Assessment 2019/20 Action Plan

ACTION PLAN 2020/21						
Ref	Standard Reference	Audit Standard	Gap Identified	Action Required	Officer Responsible	Timescale
1.	5.2 1110	Organisational Independence Does the CAE report to an organisational level equal or higher to the Corporate management team?	**Non – Compliance -** Currently, the CIA reports to the Head of IA and ACFS who in turn reports to the County Treasurer who in turn reports to the Director of Corporate Services.	This reporting line has been in place for a period of time and is considered to be satisfactory. The CIA has alternative reporting arrangements, should she require which are outlined in the Internal Audit Charter. This has been reported in the annual outturn report as an area of non- compliance with PSIAS. No further action to be taken.	CIA	N/A – No further action to be taken
2.	5.2 1110 (c)	Organisational Independence Is the organisational independence of internal audit realised by functional reporting by the CAE to the board? (c) approves the internal audit budget and resource plan	**Non- Compliance -** The Board does not approve the budget. This is a responsibility of Full Council.	This will be reported in the annual outturn report as an area of non-compliance with PSIAS. No further action will, however, be undertaken.	CIA	N/A – No further action to be taken
3.	5.2 1110(e)	Organisational Independence Is the organisational independence of internal audit realised by functional reporting by the CAE to the board?	**Non- Compliance -** This is the responsibility of the Head of IA & ACFS in-conjunction with the County Treasurer and the Director of Corporate Services.	This will be reported in the annual outturn report as an area of non-compliance with PSIAS, however, no further action is planned.	CIA	N/A – No further action to be taken

		(e) approves decisions relating to the appointment and removal of the CAE.				
4.	5.2 1110(f)	Organisational Independence Is the organisational independence of internal audit realised by functional reporting by the CAE to the board? (f) approves the remuneration of the CAE.	**Non- Compliance** - In response to this, pay of the CIA is in accordance with the Council's Pay structure, Grading and JE processes which are corporately owned.	This will be reported in the annual outturn report as an area of non-compliance with PSIAS, however, no further action is planned.	CIA	N/A – No further action to be taken
5.	5.3 1210	Proficiency and Due Professional Care Do internal auditors have sufficient knowledge of the appropriate computer-assisted audit techniques that are available to them to perform their work, including data analysis techniques?	**Partial -** This area is an ever improving area, however, it is recognised that the skills and knowledge is largely continually held with the ICT Audit Manager and Counter Fraud Audit Manager. Demonstrations of IDEA have taken place with Staff at previous team meetings, with further 1-2-1 training offered. In addition, the JCS has been amended to include a section on data which promotes the consideration of data and how it can be use as part of setting up the audit review. Additional experience of CAAT techniques is still required across the breath of the team and this will be improved in 2021/22.	The CIA will continue to implement an integrated data driven approach to our audit process by promoting the use of IDEA in the work carried out and to facilitate and support members of the team through peer training. This area has been included as a service plan priority in 2021/22	CIA in conjunction with ICT Audit Manager & Counter Fraud Audit Manager	On-going throughout 2021/22
6.	6.1 2050	Performance Standards: Managing the IA Activity – Co-ordination Does the risk-based plan include an adequately developed approach to using other sources of assurance and	**Partial -** Other sources of assurance are captured as part of the annual audit planning process. A pensions assurance framework has been produced for the new pensions pooling arrangements. In	The CIA will link in with the HIA &ACFS regarding the Council's risk management arrangements and how assurance mapping can be taken forward in the Council following the successful implementation of the new ERM.	CIA in conjunction with the HIA & ACFS	31st March 2022

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		any work that may be required to place reliance upon those sources? The CAE may also carry out an assurance mapping exercise	addition, an assurance framework has been developed for SEND governance. Time was set aside in 2020/21 to formulate an assurance map for the Council, however, with the procurement of an Enterprise Risk Module (ERM) at the end of 2020/21, this will need to be implemented before it can be determined how assurance mapping can inform the risk management process. Time is included in 2021/22 to provide support to the HIA & ACFS 2021/22 regarding the new ERM.			
7.	6.2 2120	<u>Performance Standards: Nature of Work – Risk Management</u> Has the internal audit activity evaluated the effectiveness of the organisation's risk management processes?	**Partial -** The HIA and ACFS is responsible for Risk management. This role was previously carried out by the CIA role. So, the CIA is now independent of these arrangements. Time was set aside in 2020/21 to commence an assurance mapping exercise for the Council, however, with the procurement of an Enterprise Risk Module (ERM) at the end of 2020/21, this new IT System which will bring with it revised processes will need to be implemented before it can be determined how assurance mapping	The CIA will continue to liaise with the HIA & ACFS regarding assurance mapping and how this links into the new risk management arrangements to be put in place following the implementation of the new ERM. Internal Audit to consider independently reviewing the risk management arrangements as part of the 2022/23 internal audit plan.	CIA in conjunction with the HIA & ACFS	31st March 2022

			can inform the risk management process. Therefore assurance mapping in 2021/22 has been temporarily paused. Time is included in 2021/22 to provide support to the HIA & ACFS 2021/22 regarding the new ERM. A full review of the Council's risk management arrangements will be considered as part of the 2022/23 internal audit plan.		