



## **WORK PROGRAMME – 2020/2021**

### **Corporate Review Committee**

The Corporate Review Committee is the Council's principal scrutiny committee. It is responsible for co-ordinating and approving the scrutiny work programmes, overseeing the work of the Select Committees and ensuring coherence of approach to cross cutting policy themes. The committee also has a key role in challenging progress around the Council's ambitions of running the business well.

The Committee also scrutinises those areas of the County Council's activity focused on corporate improvement. Its remit covers:

- Holding the Leader and Deputy Leader of the Council to account for achievement of the overall vision of a connected Staffordshire.
- The Council's overall performance and approach to managing performance and Strategic Corporate Planning
- The Council's Medium-Term Financial Strategy
- The Council's on-going programme of improvement and transformation.
- The Committee is responsible for scrutiny of achievement against the Council's strategic priorities
- The Council as a commissioning organisation including how it uses customer insight to drive improvements in services

We review our work programme regularly to ensure it remains relevant to the challenges facing local communities, the council and its partners.

**County Councillor Colin Greatorex**  
Chairman of the Corporate Review Committee

If you would like to know more about our work programme or how to raise issues for potential inclusion on a work programme then, please get in touch with or Nick Pountney - Scrutiny and Support Manager – [Nicholas.pountney@staffordshire.gov.uk](mailto:Nicholas.pountney@staffordshire.gov.uk) 01785 276153.

Date of Meeting	Topic	Link to Council's Strategic Priorities	Background/Outcome
4 June 2020 – virtual meeting	<p>COVID 19 – specifically issues on Health (NHS) and finance.</p> <p>Member: Alan White, Mike Sutherland Officers: Simon Whitehouse/Rob Salmon</p>		That the Chairmen of the Select Committees agreed which committee would be best placed to scrutinise the Local Outbreak Control Plan
Cancelled June 2020 <b>Reserved for Call-in</b>			
Cancelled 11 June 2020			
3 July 2020 (Contact: Nick Pountney/Mandy Pattinson – Scrutiny & Support Manager)	<p>Gender and Equality Issues to include:</p> <p>Member: Philip Atkins /Philip White Officer Sarah Getley.</p>		Item proposed by Leader of the Opposition.
	<p>Covid-19 update</p> <p>Member: Leader</p>		
31 July 2020 Reserved for Call-in (Contact: Nick Pountney/Mandy Pattinson – Scrutiny & Support Manager)	<p>Working Group on Members Parental Leave.</p> <p>Member: Philip Atkins /Philip White Officer Sarah Getley</p>		Comments made and included
	<p>Performance Report – Quarter 4 2019/20 and Quarter 1 2020/21</p> <p>Member: Mike Sutherland Officer: Andrew Donaldson, Rob Salmon</p>		<p>a) Information on Government funding received and what it had been spent on be circulate to the Committee for information.</p> <p>b) The Cabinet Member agreed to discuss with the Leader the possibility of a meeting with all the Staffordshire MPs to discuss future funding and the need for additional resources.</p> <p>c) That the results of the working group set up to look at client debt be included in the next quarterly update report.</p>

Date of Meeting	Topic	Link to Council's Strategic Priorities	Background/Outcome
8 September 2020 (Contact: Nick Pountney/Mandy Pattinson – Scrutiny & Support Manager)	The Local Outbreak Control Plan  Member: Alan White Officer: Richard Harling		Requested at 4 June meeting and 31 July. Committee agreed: Members be supplied with information on the location and demographics of the current cases in Staffordshire.
	Work Programme		Information on the Entrust contract was requested.
Cancelled <del>2 October 2020</del> <b>Reserved for Call-in</b>			
Cancelled <del>6 October 2020</del>			
Cancelled <del>9 November 2020</del> <b>Reserved for Call-in</b>			
17 November 2020 (Contact: Nick Pountney/Mandy Pattinson – Scrutiny & Support Manager)	Performance Report – Quarter 2 2020/21  Member: Mike Sutherland Officer: Andrew Donaldson, Rob Salmon		The following information was requested: i. The number of people on the Adult Safeguarding service waiting list and their expected waiting times and information on any changes to the reablement services and assistive technology. ii. Request information from District and Borough Councils on the financial support being offered to business. iii. An update on the number of families receiving support through the Defra Emergency food Scheme; the amount spent to date; and the strategy to reach those families in the most need. iv. The action plan to address the EHCP backlog. v. Information on the £2m investment (on top of the £5m allocated) for improvements to road drains, gully emptying, roadside grass cutting etc be circulated to all Members of the Council. vi. The 5-year action plan to deliver carbon reductions be circulated to the committee for information. vii. An update on the #Doingourbit Community Fund. c) The results of the Residents Survey and the subsequent recommendations be included in the Committees work programme.
	Covid 19 – verbal update report  Member: Alan White Officer: Richard Harling		Outcome- The Leader and Officers were thanked for their report
	Corporate Complaints Annual Report  Member: Alan White/Mike Sutherland Officer: Kate Bullivant		That the Customer Feedback and Complaints Service annual report 2019/20 be noted. b) The appointment of the post in Highways to deal with complaints was welcomed. c) It was recognised that some complaints were not being

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			captured due to accessibility of online or automated complaints process. d) That all Members of the Council should receive a copy of the report for information.
	Communities Principles Member: Victoria Wilson Officer: Helen Riley, Andrew Donaldson / Janene Cox		a) The Communities Principle plan was noted. b) A report on b) be included in the work programme.
23 November 2pm <b>Hosted by Stoke City Council Teams meeting</b>	Scrutiny of the LEP (Joint meeting with Stoke City Council) at Stoke City Council  Member: Philip White Officers: Darryl Eyers/Anthony Hodges		New governance for the LEP have now been approved. Informal Joint Scrutiny with Stoke City Council. County Hosted on 8 January 2019
<del>Cancelled 4 December 2020</del> <b>Reserved for Call-in</b>			
<del>Cancelled 8 January 2021</del> <b>Reserved for Call-in</b>			
21 January 2021 (Contact: Nick Pountney– Scrutiny & Support Manager)	Medium Term Financial Strategy Working Group - Final Report Officer: Nick Pountney		
	Digital Inclusion (including those with SEND)  Member: Mike Sutherland Officer: Andrew Donaldson/Laura Ballinger/Adam Rooney		
	Staffordshire Covid-19 Resident Survey Findings  Member: Alan White Officer: Andrew Donaldson/Wendy Tompson/Kerry Dove		

Date of Meeting	Topic	Link to Council's Strategic Priorities	Background/Outcome
5 February 2021 <b>Call-in</b> (Contact: Nick Pountney – Scrutiny & Support Manager)	Consideration of the Call in of the Cabinet Decision – Protecting Cannock Chase Special Area of Conservation for Future Generations  Member: Officers:		
Cancelled <del>5 March 2021</del> <b>Reserved for Call-in</b>			
Cancelled <del>30 March 2021</del>			
Cancelled <del>6 April 2021</del> <b>Reserved for Call-in</b>			
TBC	Equal Opportunities		Raised at 3/7/20 committee – need more equality areas in the work programme. Discussion with Chair and Vice Chairs/officers 6/10/20. Draft paper being prepared, setting out the current position from both a community and workforce perspective. Focus groups to be arranged. Following this a general refresh of Equality Objectives will be carried out. Then report to Corporate Review for scrutiny and to inform the committee of the areas which need priority.
TBC	Governance and control of Arm's length companies/partners. E.g. Nexxus / Entrust / AMEY. Particularly in light of Robin Hood Energy/Nottingham City Council. What is out process, how is performance measured, how are contract changes negotiated, what influence do we have.  Member: Philip White Officer: Helen Riley /Darryl Eyers/John Tradewell/ Ian Turner		Item discussed with Chair and Vice Chairs. MTFS to look at financial aspects. Report requested for early 2021, possibly January in line with MTFS findings.
TBC	Digital Strategy  Member: Mike Sutherland		Digital Strategy requested at 10 January 2020 meeting. Also requested by Prosperous Committee.

## Items for Consideration for the Work Programme

Suggested item	Link to the Council's Commissioning Plans	Background	Possible Option
Networks – E.g. Leaders group/CE groups/LGA - how is the information shared?		Discussed at Chairs/Vice Chairs meeting 07/10/20	

## Working Group updates

MTFS 2020	<b>Appointment of Members 2020</b>	Membership (appointed 31 July 2020): <ul style="list-style-type: none"> <li>• Charlotte Atkins</li> <li>• John Francis</li> <li>• Colin Greatorex (Chairman)</li> <li>• Ian Parry</li> <li>• Jeremy Pert</li> <li>• Jeremy Oates</li> <li>• Martyn Tittley</li> <li>• Susan Woodward</li> </ul>	Observers  Mike Sutherland Alan White
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Suggested Working Group item	Link to the Council's Commissioning Plans	Background	Possible Option

Membership - County Councillors	Calendar of Committee Meetings
Colin Greatorex (Chairman) Conor Wileman (Vice Chairman)  Charlotte Atkins Mike Davies Helen Fisher John Francis Jeremy Oates Ian Parry	4 May 2020 (virtual) 4 June 2020 (virtual) 8 June 2020 - cancelled reserved for call in 11 June 2020 - cancelled 3 July 2020 (virtual) 31 July 2020 (virtual) 8 September 2020 (virtual) 2 October 2020 - cancelled reserved for call-in 6 October 2020 at 2pm – cancelled 9 November 2020 reserved for call-in

Jeremy Pert	17 November 2020 (virtual)	
Bernard Peters	4 December 2020 – cancelled	reserved for call-in
Natasha Pullen	8 January 2021 – cancelled	reserved for call-in
Stephen Sweeney	21 January 2021 (virtual)	
Susan Woodward (Opposition Vice Chairman)	5 February 2021	Call-in
	5 March 2021 at 2pm	reserved for call-in
	30 March 2021	
	6 April 2021	reserved for call-in