

**Department of Education's Holiday Activities and Food (HAF) Programme
Community Impact Assessment – Checklist and Executive Summary**

Name of Proposal:

Department of Education's Holiday Activities and Food (HAF) Programme

Project Sponsor:

Councillor Mark Sutton, Cabinet Member for Children and Young People

Programme Lead:

Joseph Sullivan, Senior Commissioning Manager

Date:

01/03/2021

Checklist	Action Completed (tick)	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFS.	✓	The Departments of Education's Holiday Activities and Food (HAF) Programme supports the Strategic Business Plan, Business Delivery Plan and the Medium-Term Financial Strategy (MTFS) of Staffordshire County Council. The Departments of Education's Holiday Activities and Food (HAF) Programme also supports the Vision and Priorities of the Families Strategic Partnership's (FSP) Children, Young People and Families Strategy 2018-2028
It is clear what the decision is or what decision is being requested.	✓	The Community Impact Assessment (CIA) is being attached as an appendix to a Cabinet Report which includes recommendations of the Cabinet Member for Children & Young People, Mr Mark Sutton.
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and potential impacts are clearly identified and mitigated for (where possible).	✓	The Community Impact Assessment (CIA) is being attached as an appendix to a Cabinet Report which includes recommendations of the Cabinet Member for Children & Young People, Mr Mark Sutton.
The aims, objectives and outcomes of the policy, service or project have been clearly identified.	✓	The Cabinet Report of the Cabinet Member for Children & Young People sets out the aims, objectives and outcomes of the Holiday Activities and Food (HAF) Programme, as set out by the Department of Education (DfE).
The groups who will be affected by the policy, service or project have been clearly identified.	✓	All groups affected by the Departments of Education's Holiday Activities and Food (HAF) Programme have been clearly identified and the potential risks mitigated. This Community Impact Assessment (CIA) will continue to be reviewed monthly through the multi-agency Steering Group.
The communities that are likely to be more adversely impacted than others have been clearly identified.	✓	The applicable communities that are most likely to be affected have been identified and mitigations will be taken to minimise any potential impact. This Community Impact Assessment (CIA) will continue to be reviewed monthly through the multi-agency Steering Group.
Engagement / consultation has been undertaken and is representative of the residents most likely to be affected.	✓	Engagement and consultation have been facilitated with key stakeholders through the multi-agency Early Help & Place Based Approach (PBA) Operations Group which is a subgroup of the Families Strategic Partnership (FSP) along with other key stakeholders. Staffordshire County Council

		(SCC) is developing a Consultation, Engagement & Communications Framework to underpin the development of the Departments of Education's Holiday Activities and Food (HAF) Programme. Through this Framework, the County Council has recognised that effective stakeholder engagement is vital to driving the development of the Programme. The County Councils approach to Consultation, Engagement & Communications aims to give our stakeholders a greater influence over decision making, commissioning decisions and service delivery, through the use of appropriate engagement activities. This Framework therefore sits at the heart of the operating model and is vital for the delivery of the priority outcomes.
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	✓	Stakeholders from across Staffordshire County Council, and the Early Help & Place Based Approach (PBA) Operations Group have contributed to the development of the Community Impact Assessment (CIA).
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	✓	Extensive qualitative and quantitative research continues to be undertaken to develop the Departments of Education's Holiday Activities and Food (HAF) Programme in Staffordshire. This includes academic research and analysis which is been used to optimise performance and outcomes with automated analytical insight where possible. The Programme is continuously adapting and improving using research as evidence in line with strategic objectives.
The CIA <u>evidences</u> how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.	✓	Due regard has been given to the Equality Act 2010 for the need to: eliminate discrimination, harassment, victimisation or other prohibited conduct, to advance equality and to foster good relations between persons who share a relevant protected characteristic and those who do not share it.
The next steps to deliver the project have been identified.	✓	The Cabinet Report includes next steps in respect of the Departments of Education's Holiday Activities and Food (HAF) Programme.

Executive Summary – The Executive Summary is intended to be a collation of the **key issues and findings** from the CIA and other research undertaken. This should be completed **after** the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the **CIA template**. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
<p>PSED – What are the impacts on residents with a protected characteristic under the Equality Act 2010? <i>Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision and this can be supported with robust evidence.</i></p>	<p>Staffordshire children, between the ages 5-16, and in receipt of benefits related Free School Meals (FSM) and other targeted cohorts, including groups and individuals from a different race, nationality, ethnic or national origins; with disabilities and complex needs; all religious and philosophical beliefs (including lack of belief); all types of sexual orientation; those in the process of gender reassignment, or who identify as Transgender.</p>	<p>Families who can experience significant pressure points during school holidays with reduced income and increased financial pressures because of the costs of food, childcare and enriching activities will have access to a targeted coproduced offer which includes access to informal education, healthy food, enriching activities, physical activities and nutritional education.</p> <p>The likelihood of disadvantaged families accessing organised out-of-school activities during Easter, Summer and Winter will increase, contributing to minimising the development of exacerbated inequalities relating to social isolation and loneliness.</p> <p>The identified cohorts, regardless of protected characteristics, will benefit from the delivery of the Holiday Activities and Food (HAF) Programme, during school holidays and will benefit by receiving an age related and culturally appropriate meals each weekday along with informal education, healthy food, enriching activities, physical activities and nutritional education determined through their own personal preferences and interests. Evidence suggest this will have a very positive impact on their own, families and community's physical and emotional safety, health, and wellbeing.</p>	<p>Commissioners have identified a risk in ensuring the provision of accessible activities for all needs, including groups and individuals from a different race, nationality, ethnic or national origins; with disabilities and complex needs; all religious and philosophical beliefs (including lack of belief); all types of sexual orientation; those in the process of gender reassignment, or who identify as Transgender.</p>	<p>The County Council, through the Early Help & Place Based Approach (PBA) Operations Group, are seeking to undertake a Strategic Needs Assessment/Asset Mapping within each district to inform the development of the Holiday Activities and Food (HAF) Programme. This will inform the development of a localised approach which is adapted to meet local needs for children, families and communities to meet all needs, including groups and individuals from a different race, nationality, ethnic or national origins; with disabilities and complex needs; all religious and philosophical beliefs (including lack of belief); all types of sexual orientation; those in the process of gender reassignment, or who identify as Transgender.</p>

<p>Health and Care – How will the proposal impact on residents' health? How will the proposal impact on demand for or access to social care or health services?</p>	<p>Staffordshire children, between the ages 5-16, and in receipt of benefits related Free School Meals (FSM) and other targeted cohorts, who are participating in the Holiday Activities and Food (HAF) Programme</p>	<p>The Holiday Activities and Food (HAF) Programme will enable Staffordshire County Council (SCC) to provide an offer which includes informal education, healthy food, enriching activities, physical activities and nutritional education. This includes four healthy meals per week during school holidays for the most disadvantaged children living or studying in Staffordshire. Aligned to Staffordshire County Council's Whole System Approach to Obesity, this approach will support healthier holidays, supporting physical and emotional health and wellbeing.</p> <p>The Programme will be underpinned by the Five Ways to Wellbeing, enabling children and families to Connect, Be Active, Take Notice, Learn and Give.</p> <p>Increased availability of informal education, healthy food, enriching activities, physical activities and nutritional education will provide diversionary activities, reducing risks associated with Contextual Safeguarding.</p>	<p>As outlined in PSED.</p>	<p>As outlined in PSED.</p>
<p>Economy – How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire's residents?</p>	<p>Staffordshire children, between the ages 5-16, and in receipt of benefits related Free School Meals (FSM) and other targeted cohorts, who are participating in the Holiday Activities and Food (HAF) Programme along with organisations across the statutory (including Schools), community and voluntary sector.</p>	<p>Organisations across the statutory (including Schools), private, community and voluntary sector will be invited to benefit from Grants to facilitate the Holiday Activities and Food (HAF) Programme which will contribute to the local economy through employment, business development and local food supply chains.</p> <p>The Holiday Activities and Food (HAF) Programme will also enable families to access childcare enabling them to continue to engage in education, training and employment. This will lead to increased financial pressures on families, because of the costs of food, childcare and enriching activities, being minimised.</p>	<p>Limited participation in the Programme by Staffordshire children, between the ages 5-16, and in receipt of benefits related Free School Meals (FSM) and other targeted cohorts. Limited participation in the Programme will not deliver the economic benefits the Programme presents.</p>	<p>The County Council, through the Early Help & Place Based Approach (PBA) Operations Group, is seeking to develop a Communication Strategy which is being drafted to raise awareness of the Programme. This will seek to minimise the risks presented in relation to limited participation, ensuring Staffordshire benefits from the associated economic benefits.</p>

<p>Localities / Communities – How will the proposal impact on Staffordshire’s communities?</p>	<p>Staffordshire children, between the ages 5-16, and in receipt of benefits related Free School Meals (FSM) and other targeted cohorts, who are participating in the Holiday Activities and Food (HAF) Programme along with organisations across the statutory (including Schools), community and voluntary sector.</p>	<p>As part of the local asset mapping, the County Council intends to build and strengthen links within surrounding communities in each locality and maximise the benefits.</p> <p>Providers will be encouraged to support individuals and/or their families to access their local community services/provisions and try and identify universal community services to meet assessed needs outside of the Holiday Activities and Food (HAF) Programme.</p> <p>Increased opportunities for volunteering will be made available throughout the Summer and Winter 2021.</p>	<p>By joint-working, the County Council must be mindful of the limited amount of resources in a local community which may lead them to have to limit capacity for other community members, groups and organisations.</p>	<p>In developing local service/activity models, due consideration will continue to be given to developing community support mechanisms in rural settings which are accessible and respond to local needs. Continued commitment, communication and support by SCC to working with partners locally to support the partnership-led PBA and community capacity building, to promote collaboration.</p>
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