

Local Member Interest	Nil
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STAFFORDSHIRE AND STOKE ON TRENT JOINT ARCHIVES COMMITTEE

25th February 2021

JOINT ARCHIVE SERVICE – PREDICTED OUTTURN 2020/21 & 2021/22 NET REVENUE BUDGET

Recommendation(s)

1. That the report updates the Joint Archive Committee on the current 2020/21 net revenue outturn budget position.
2. That the 2021/22 net revenue budget be approved by the Joint Archive Committee.

Joint report of the Director of Corporate Services and the Director of Families and Communities Services

Reasons for Recommendations

3. The Joint Archive Service net revenue outturn is currently estimated as a £0.163m overspend in the 2020/21 financial year.
4. The partnership continues to hold reserves totalling £0.370m. This includes:
 - a. The General Reserve currently holds a balance of £0.303m
 - b. The Archive Acquisition Reserve remains unchanged with a balance of £0.057m.
 - c. A specific reserve of £0.010m from the Art Fund grant (Minton)

Predicted Net Revenue Outturn 2020/21

5. The detail of the 2020/21 net revenue outturn for the Joint Archive Committee can be found as *Appendix 2* to this report.
6. To date, the Joint Archives net spend is currently £0.526m, 86% of the current net revenue budget of £0.614m. Latest forecast is for an overall overspend of £0.163m this year as follows:
 - a. Core services; £0.071m overspend, largely a result of the delayed delivery of savings through the planned reorganisation of the archives and heritage service

- b. Staffordshire County Council sites and public services; £0.092m overspend, largely a result of delayed delivery of savings through the planned reorganisation of the archives and heritage service
- c. Stoke-on-Trent sites and public services; an underspend of £0.056m and it is assumed this will be transferred to reserves at year end to provide, overall, for a breakeven budget

If the above overspend is realised at financial year end, the balance will be covered by Staffordshire County Council.

Reserves

- 7. The current balances on Reserves are set out in *Appendix 3*.
- 8. It is currently forecast that the remaining reserves at the end of 2020/21 available for use will be c £0.415m, around £0.045m more than the current balance. This assumes in 2020/21:
 - a. Net transfer into reserve of the Stoke-on-Trent underspend; £0.055m
 - b. full use of the Art Fund Grant – Minton; (£0.010m)
- 9. Following the Joint Committee's approval at the November 2020 meeting it is anticipated that (£0.251m) of the remaining reserve balance as at the end of March 2021 will be used during 2021/22 to contribute towards:
 - a. The capital investment of the Staffordshire Heritage Centre National Lottery Heritage Fund bid.

Net Revenue Budget 2021/22

- 10. The detail of the 2021/22 net revenue budget for the Joint Archive Committee can be found as *Appendix 4* to this report.
- 11. The impact of this is that Staffordshire County Council's Joint Agreement budget is £0.400m (66% of the total JAC budget) whilst the Stoke on Trent City Council's budget has been set at £0.208m (34% of the total JAC budget).
- 12. The total joint Archives Service's budget for 2021/22 is £0.608m, a reduction of £0.006m from 2020/21's budget, this is mainly as a result of Staffordshire County Council's budget re-alignment to reflect the new proposed organisational structure that will be effective from early 2021.
- 13. If Staffordshire County Council's budget re-alignments were to be re-cast into 2020/21 then this would give a revised budget for 2020/21 of £0.395m which would then show that the budget of £0.400m for 2021/22 had received an uplift of £0.0004m.

14. Staffordshire County Council's budget has had an inflationary increase of 1% for pension costs and all non-staffing income and expenditure budgets have received a 1% inflationary uplift.
15. Stoke on Trent has had an inflationary increase of 1% on Public Sites employee costs and no other inflationary uplifts for any other income or expenditure budgets.

Equalities implications:

No significant implications.

Legal implications:

The Joint Archive Agreement budget is subject to an Internal Audit, on an ad hoc basis, following the cessation of the annual Small Bodies Audit return.

Resource and Value for money implications:

The Joint Agreement budget is monitored regularly throughout the year.

Risk Implications:

No significant implications.

Climate Change Implications:

No significant implications.

Health Impact Assessment screening:

No significant implications.

Report author:

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List of Background Papers

Joint Archives Budget File 2020/21 & 2021/22.

Joint Archives Reserves File.