

## **FORWARD PLAN OF KEY DECISIONS**

**Period: 18 February 2015 - 17 June 2015**

The Forward Plan of Key Decisions is prepared on a monthly basis and published at least 28 days before the start of the period covered.

“Key Decisions” are defined as those Executive decisions which are likely:

- (a) to result in the County Council incurring expenditure which is, or the making of savings which are, significant having regard to the relevant budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the County’s area.

The Forward Plan will contain **ALL** matters which the Leader of the Council has reason to believe will be the subject of a Key Decision to be taken by the Cabinet. It may also include decisions that are not key decisions but are intended to be determined by the Cabinet. Part of the Cabinet meetings listed in this Forward Plan may be held in private where a report for the meeting contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If you would like to make representations about any particular decision to be conducted in private then please email: [michael.bradbury@staffordshire.gov.uk](mailto:michael.bradbury@staffordshire.gov.uk). Such representations must be received in advance 6 clear working days before the date on which the decision is scheduled to be taken.

The Membership of the Cabinet consists of:

Leader of the County Council – Philip Atkins  
Deputy Leader and Cabinet Member for Strategy, Finance and Corporate Issues – Ian Parry  
Cabinet Member for Health, Care and Wellbeing – Alan White  
Cabinet Member for Children and Community Safety – Mike Lawrence  
Cabinet Member for Economy, Environment and Transport – Mark Winnington  
Cabinet Member for Learning and Skills – Ben Adams

A copy of the Forward Plan of Key Decisions may be inspected, free of charge, at the Member and Democratic Services office, County Buildings, Martin Street, Stafford, during normal office hours Monday to Friday. A copy of the notice will also be available on Staffordshire County Council’s Website at [www.staffordshire.gov.uk](http://www.staffordshire.gov.uk).

Documents submitted for decision will be a formal report which will be available on the County Council’s website at least 5 clear working days before the date the decision is to be made, unless that report is subject to any prohibition or restriction on its disclosure. Other relevant background documents used in compiling the report will also be made available in the same way unless they are subject to any prohibition or restriction on their disclosure.

Minutes of Cabinet meetings will be published within three working days and will be subject to call-in. The call-in period lasts for three working days. If the decision is not called-in it will be implemented on the fourth working day. Special urgency items are exempt from call-in.

**John Tradewell**  
**Director of Democracy, Law and Transformation**

**Contact Officer:** Mike Bradbury (01785) 276133

**Forward Plan of Key Decisions**  
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**NOTE:**

- (1) The Forward Plan of Key Decisions sets out all Key Decisions intended to be made by Cabinet during the above period.
- (2) The Cabinet date can be provisional and items may move/roll forward to another meeting date but this will be monitored.
- (3) Items should remain on the Notice until a decision is made by Cabinet or is formally removed.
- (4) Where there is an intention to make a decision in private the exemption paragraph relied upon will be included within this notice

<b>Anticipated Date of Decision</b>	<b>Public or Private Decision</b>	<b>Title and Description</b>	<b>Background Documents</b>	<b>Consultation</b>	<b>Contact Officer</b>
February 2015	Public	<p><b>Strategic Plan 2015 - 2019 and Medium Term Financial Strategy 2015 - 2020 (Deputy Leader of the Council and Cabinet Member for Strategy, Finance and Corporate Issues (Ian Parry))</b></p> <p>(a) Consider further progress regarding the preparation of the Strategic Plan.            (b) Review the MTFFS in light of the outcomes of budget consultation events and any further recommendations from the Senior Leadership Team and the Corporate Review Committee regarding the overall Budget Strategy and the detailed budgets, including savings, pressures and investments options.</p>		In addition to the general budget consultation, any specific consultation, if appropriate, will be determined by the nature of any issues raised in the Strategic Plan and Medium Term Financial Strategy.	Rachel Spain (Tel: 01785 854455) <b>Service Area:</b> Fin & Res
February 2015	Public	<p><b>Libraries in a Connected Staffordshire - part 3 (Cabinet Member for Children and Community Safety (Mike Lawrence))</b></p> <p>To provide a summary of the libraries consultation and make recommendations on the future direction of travel and delivery models for the Library Service</p>			Janene Cox (Tel: (01785) 27 8368) <b>Service Area:</b> Libraries and Arts

Anticipated Date of Decision	Public or Private Decision	Title and Description	Background Documents	Consultation	Contact Officer
February 2015	Public	<p><b>Third Quarter Budget Monitoring Report (Deputy Leader of the Council and Cabinet Member for Strategy, Finance and Corporate Issues (Ian Parry))</b></p> <p>To update Cabinet with the third quarter performance against the delivery of the 2014/15 Budget.</p>		Cabinet, Senior Leadership Team, Directorate Management teams.	Rachel Spain (Tel: 01785 854455) <b>Service Area:</b> Fin & Res
March 2015	Public	<p><b>Quarterly Performance Report (Leader of the Council (Philip Atkins), Deputy Leader of the Council and Cabinet Member for Strategy, Finance and Corporate Issues (Ian Parry))</b></p> <p>The Quarterly Performance Report provides an overview of Staffordshire County Council's performance and highlights the progress we are making in delivering our three priority outcomes focussed upon ensuring:</p> <ul style="list-style-type: none"> <li>• The people of Staffordshire will be able to access more good jobs and feel the benefits of economic growth</li> <li>• The people of Staffordshire will be healthier and more independent</li> <li>• The people of Staffordshire will feel safer, happier and more supported in and by their community</li> </ul> <p>The report also provides an update on our continuing drive to be a well-run council, including the financial position of the county council and delivery of the Medium Term Financial Strategy.</p>		n/a	Lauren Jackson (Tel: 01785 854561) <b>Service Area:</b> Strat & CS

Anticipated Date of Decision	Public or Private Decision	Title and Description	Background Documents	Consultation	Contact Officer
April 2015	Public	<p><b>Fourth Quarter Budget Monitoring Report (Deputy Leader of the Council and Cabinet Member for Strategy, Finance and Corporate Issues (Ian Parry))</b></p> <p>To update Cabinet with the fourth quarter performance against the delivery of the 2014/15 Budget.</p>		Cabinet, Senior Leadership Team, Directorate Management teams.	<p>Rachel Spain (Tel: 01785 854455)</p> <p><b>Service Area:</b> Fin &amp; Res</p>