

## **Forward Plan of Key Decisions**

### **Period: 17 May 2023 - 20 September 2023**

The Forward Plan of Key Decisions is prepared on a monthly basis and published at least 28 days before the start of the period covered. Key Decisions are defined as those Executive decisions which are likely:

- a. to result in the County Council incurring expenditure which is, or the making of savings which are, significant having regard to the relevant budget for the service or function to which the decision relates; or
- b. to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the County's area.

The Forward Plan will contain **all** matters which the Leader of the Council has reason to believe will be the subject of a Key Decision to be taken by the Cabinet. It may also include decisions that are not key decisions but are intended to be determined by the Cabinet. Part of the Cabinet meetings listed in this Forward Plan may be held in private where a report for the meeting contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If you would like to make representations about any particular decision to be conducted in private then please email: [michael.bradbury@staffordshire.gov.uk](mailto:michael.bradbury@staffordshire.gov.uk). Such representations must be received in advance 6 clear working days before the date on which the decision is scheduled to be taken.

The Membership of the Cabinet consists of:

Leader of the County Council – Alan White  
Deputy Leader and Cabinet Member for Economy and Skills – Philip White  
Cabinet Member for Health and Care – Julia Jessel  
Cabinet Member for Environment, Infrastructure and Climate Change – Simon Tagg  
Cabinet Member for Commercial Matters – Mark Deaville  
Cabinet Member for Highways and Transport – David Williams  
Cabinet Member for Finance and Resources – Ian Parry  
Cabinet Member for Communities and Culture – Victoria Wilson  
Cabinet Member for Children and Young People – Mark Sutton  
Cabinet Member for Education (and SEND) – Jonathan Price

A copy of the Forward Plan of Key Decisions may be inspected, free of charge, at the Member and Democratic Services office, County Buildings, Martin Street, Stafford, during normal office hours Monday to Friday. A copy of the notice will also be available on Staffordshire County Council's Website at <https://www.staffordshire.gov.uk/>.

Documents submitted for decision will be a formal report which will be available on the County Council's website at least 5 clear working days before the date the decision is to be made, unless that report is subject to any prohibition or restriction on its disclosure. Other relevant background documents used in compiling the report will also be made available in the same way unless they are subject to any prohibition or restriction on their disclosure. Minutes of Cabinet meetings will be published within three working days and will be subject to call-in. The call-in period lasts for three working days. If the decision is not called-in it will be implemented on the fourth working day. Special urgency items are exempt from call-in.

**John Tradewell**  
**Deputy Chief Executive and Director for Corporate Services**

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**Note:**

1. The Forward Plan of Key Decisions sets out all Key Decisions intended to be made by Cabinet during the above period.
2. The Cabinet date can be provisional and items may move/roll forward to another meeting date but this will be monitored.
3. Items should remain on the Notice until a decision is made by Cabinet or is formally removed.
4. Where there is an intention to make a decision in private the exemption paragraph relied upon will be included within this notice

<b>Predicted Date of Decision</b>	<b>Public or Private Decision</b>	<b>Title and Description</b>	<b>Consultation</b>	<b>Contact Officer</b>
17 May 2023	Public	<p><b>Household Waste Recycling Centres (HWRC) Consultation Feedback, Policy Changes, Re-use and HWRC Network Improvements to Date (Cabinet Member for Environment, Infrastructure and Climate Change (Simon Tagg))</b></p> <p>To agree to the Household Waste Recycling Centres policy changes following the outcome of the consultation, and to note progress on re-use and improvements made to the HWRC network since the service was brought in-house.</p>	N/A	<p>Clive Thomson (Tel: 01785 276522) <b>Service Area:</b> Household Waste Recycling Centres</p>
21 June 2023	Public	<p><b>Integrated Performance - Outturn Report 2022/23 (Cabinet Member for Finance and Resources (Ian Parry), Leader of the Council (Alan White))</b></p> <p>This final Integrated Performance Report for 2022/23 provides an overview of Staffordshire County Council's progress and performance in delivering against our Strategic Plan and Delivery Plan, and our financial outturn in relation to our Medium Term Financial Strategy.</p>	N/A	<p>Rachel Spain, Wendy Tompson (Tel: 01785 854455, Tel: 01785 854267) <b>Service Area:</b> Finance</p>

21 June 2023	Public	<p><b>Joint Coroners Service - Legal Framework and Financial Protocol (Cabinet Member for Communities and Culture (Victoria Wilson))</b></p> <p>It is proposed that Staffordshire County Council and Stoke on Trent City Council's Coronial areas are merged to form a single jurisdiction. The Legal Framework and Financial protocol for the merged area will be tabled for approval.</p>	There will have been a consultation organised by the Ministry of Justice.	Catherine Mann (Tel: 01785 278320) <b>Service Area:</b> Regulatory Services and Community Safety
21 June 2023	Public	<p><b>Maintenance and Minor Works Framework (Cabinet Member for Commercial Matters (Mark Deaville))</b></p> <p>Framework Agreement for the Provision of Maintenance and Minor Works consisting of a Building, Electrical and Mechanical Lot</p>	None at this stage	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Strategic Property
21 June 2023	Public	<p><b>Volunteering for Staffordshire County Council (Cabinet Member for Communities and Culture (Victoria Wilson))</b></p> <p>Volunteers play a vital role in empowering our communities, adding real value to the work of the council and helping to improve our offer for residents across the county. We want to make sure people who volunteer for the council have a positive and consistent experience. With this in mind, Cabinet will be asked to consider and approve a new set of 'volunteering principles'. These principles will be applied across the organisation to support our volunteers and help reinforce their importance to us and our communities. Alongside the new principles, a set of practical guidance and support documents have also been produced for staff responsible for managing and supporting our volunteers.</p>	Current SCC Volunteers	Catherine Mann (Tel: 01785 278320) <b>Service Area:</b> Strategy & Transformation

21 June 2023	Public	<p><b>Community Learning Ofsted Inspection and Accountability Agreement 2023-2024 (Deputy Leader of the Council and Cabinet Member for Economy and Skills (Philip White))</b></p> <p>The report highlights the recent Ofsted inspection and the contribution to Staffordshire priorities and seeks approval of the Accountability Agreement for the next academic year.</p>	None.	<p>Anthony Baines (Tel: 01785 895984) <b>Service Area:</b> Skills and Employability</p>
19 July 2023	Public	<p><b>'Living My Best Life' - A Strategy for Disabled and Neurodivergent People in Staffordshire 2023-2028 (Cabinet Member for Children and Young People (Mark Sutton), Cabinet Member for Education (and SEND) (Jonathan Price), Cabinet Member for Health and Care (Julia Jessel))</b></p> <p>Staffordshire County Council and the Integrated Care Board have jointly developed a five year (2023-2028) 'Living My Best Life - A Strategy for Disabled, Autistic and other Neurodivergent People in Staffordshire' strategy which will replace the existing Staffordshire Whole Life Disability Strategy (2018-2023). The new strategy is being submitted for final consideration and approval.</p>	<p>Integrated Care Board, general public, carers, health and social care professionals, health and social care organisations, special interest groups (representing disabled and neurodivergent people), Healthwatch, local businesses (private, public and voluntary sector), disability partnership board and Cllrs Julia Jessel, Mark Sutton and Jonathan Price.</p>	<p>Andrew Jepps (Tel: 01785 278557) <b>Service Area:</b> Health and Care</p>