



Staffordshire
County Council

Community Impact Assessment Checklist and Executive Summary

Name of Proposal:

Waste Management – Retender for the Disposal of Sweepings and Gully Waste

Project Sponsor:

Tim Cooper

Project Manager:

Emma Haynes / Brian Day

Date Completed:

23/06/21

Final Checklist

Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself / SLT / Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFs.		
It is clear what the decision is or what decision is being requested.		
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and potential impacts are clearly identified and mitigated for (where possible).		
The aims, objectives and outcomes of the policy, service or project have been clearly identified.		
The groups who will be affected by the policy, service or project have been clearly identified.		
The communities that are likely to be more adversely impacted than others have been clearly identified.		
Engagement / consultation has been undertaken and is representative of the residents most likely to be affected.		
A range of people with the appropriate knowledge and expertise have contributed to the CIA.		
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.		
The CIA evidences how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.		
The next steps to deliver the project have been identified.		

Executive Summary

The Executive Summary is intended to be a collation of the key issues and findings from the CIA and other research undertaken. This should be completed after the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the CIA template. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
PSED What are the impacts on residents with a protected characteristic under the Equality Act 2010? Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision, and this can be supported with robust evidence.	All	NA	None Identified	NA
Health and Care How will the proposal impact on residents' health? How will the proposal impact on demand for or access to social care or health services?	All	NA	None Identified	NA
Economy How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire's residents?	Economic Growth Access to jobs / good quality jobs	Upkeep of appearance for residents and visitors to area Upkeep of appearance may contribute to businesses decision to locate in Staffordshire	None Identified	NA
Environment How will the proposal impact on the physical environment of Staffordshire? Does this proposal have any	Build environment / land use Rural environments	Upkeep of appearance Will ensure the safe and timely disposal of waste	None Identified	NA

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Climate Change implications?	Waste/ Recycling Transport	from roads and gully's Waste will be recycled/reused where ever possible reducing impact on the environment Good upkeep of gully's helps to maintain drainage on roads		
Localities / Communities	All	NA	None Identified	NA
How will the proposal impact on Staffordshire's communities?				