

Appendix 1

Additional Audit Work Requested In- Year to Support the Council's Response to the COVID 19 Pandemic

No.	Additional Auditable Area	High Level Scope of Work	Status
1.	Covid 19 - Bus Support Services Grant Verification	Grant verification exercise	Completed
2.	Covid 19 Home to School Transport Support - Questionnaire design and compliance programme design	Advice and guidance to develop a pre-audit questionnaire for the Transport Contractors - taxi compliance exercise	Completed
3.	Covid 19 - PPE Procurement	To review the arrangements in place to procure PPE as well as taking receipt of stocks into the central store.	Completed
4.	Covid 19 - Trace and Trace	To review the grant governance arrangements relating to this area of funding.	Completed
5.	Covid 19 - icare Recruitment	Advice and guidance relating to the systems and processes in place relating to the recruitment of volunteers to assist with the Council's COVID response.	Completed
6.	Covid 19 - Computer Devices vulnerable children	To provide assurance that: <ul style="list-style-type: none">• All devices ordered from the DFE provider were received.• All devices received were recorded appropriately.• There was a robust process in place for distribution of devices.	Completed
7.	Covid 19 - Decision Making arrangements	For all COVID 19 grant spend, to review the decision-making arrangement in place to ensure that decisions were being made in line with the Council's decision-making arrangements.	In progress
8.	Covid 19 - Emergency Business Grants Scheme	Grant verification exercise	Completed
9.	Covid 19 - Emergency Active Travel Fund	Grant verification exercise	Not yet started
10.	Covid-19 - Traffic Demand Management Grant Verification	Grant verification exercise	Completed
11.	Covid 19 - Bus Support Services - Restart Grant Verification	Grant verification exercise	In progress
12.	Covid 19 - Additional Dedicated Home to School & College Transport Funding	Grant verification exercise	In progress

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13.	Covid 19 - DEFRA Food Voucher Scheme	To review the processes and controls surrounding the proposed Voucher Express scheme with particular reference to fraud risks.	Completed
14.	Covid 19 - Corporate Review Committee – Grant funding Assurance Exercise (£80.961m)	To provide high-level assurance over the Council's arrangements in place for administering, managing and accounting for COVID 19 grant monies (earmarked and general emergency funding).	Completed
15.	Peer to Peer Network Grant Funding	Grant verification exercise	Not yet started