

## FORWARD PLAN OF KEY DECISIONS

**Period: 17 November 2021 - 16 March 2022**

The Forward Plan of Key Decisions is prepared on a monthly basis and published at least 28 days before the start of the period covered.

“Key Decisions” are defined as those Executive decisions which are likely:

- (a) to result in the County Council incurring expenditure which is, or the making of savings which are, significant having regard to the relevant budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the County’s area.

The Forward Plan will contain **ALL** matters which the Leader of the Council has reason to believe will be the subject of a Key Decision to be taken by the Cabinet. It may also include decisions that are not key decisions but are intended to be determined by the Cabinet. Part of the Cabinet meetings listed in this Forward Plan may be held in private where a report for the meeting contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If you would like to make representations about any particular decision to be conducted in private then please email: [michael.bradbury@staffordshire.gov.uk](mailto:michael.bradbury@staffordshire.gov.uk). Such representations must be received in advance 6 clear working days before the date on which the decision is scheduled to be taken.

The Membership of the Cabinet consists of:

Leader of the County Council – Alan White  
Deputy Leader and Cabinet Member for Economy and Skills – Philip White  
Cabinet Member for Health and Care– Julia Jessel  
Cabinet Member for Environment, Infrastructure and Climate Change – Simon Tagg  
Cabinet Member for Commercial Matters – Mark Deaville  
Cabinet Member for Highways and Transport – David Williams  
Cabinet Member for Finance and Resources – Ian Parry  
Cabinet Member for Communities and Culture – Victoria Wilson  
Cabinet Member for Children and Young People – Mark Sutton  
Cabinet Member for Education (and SEND) – Jonathan Price

A copy of the Forward Plan of Key Decisions may be inspected, free of charge, at the Member and Democratic Services office, County Buildings, Martin Street, Stafford, during normal office hours Monday to Friday. A copy of the notice will also be available on Staffordshire County Council’s Website at [www.staffordshire.gov.uk](http://www.staffordshire.gov.uk).

Documents submitted for decision will be a formal report which will be available on the County Council’s website at least 5 clear working days before the date the decision is to be made, unless that report is subject to any prohibition or restriction on its disclosure. Other relevant background documents used in compiling the report will also be made available in the same way unless they are subject to any prohibition or restriction on their disclosure.

Minutes of Cabinet meetings will be published within three working days and will be subject to call-in. The call-in period lasts for three working days. If the decision is not called-in it will be implemented on the fourth working day. Special urgency items are exempt from call-in.

**John Tradewell**  
**Director of Corporate Services**

**Forward Plan of Key Decisions**  
**Period: 17 November 2021 - 16 March 2022**

**NOTE:**

- (1) The Forward Plan of Key Decisions sets out all Key Decisions intended to be made by Cabinet during the above period.
- (2) The Cabinet date can be provisional and items may move/roll forward to another meeting date but this will be monitored.
- (3) Items should remain on the Notice until a decision is made by Cabinet or is formally removed.
- (4) Where there is an intention to make a decision in private the exemption paragraph relied upon will be included within this notice

<b>Anticipated Date of Decision</b>	<b>Public or Private Decision</b>	<b>Title and Description</b>	<b>Background Documents</b>	<b>Consultation</b>	<b>Contact Officer</b>
November 2021	Public	<p><b>Treasury Management Half Yearly Report 2021/22 (Cabinet Member for Finance and Resources (Ian Parry))</b></p> <p>Report detailing the treasury management activity of Staffordshire County Council for the first half of 2021/22.</p>		N/A	Rob Salmon (Tel: (01785) 27 6354) <b>Service Area:</b> Finance
November 2021	Public	<p><b>The Future of Replacement Care Services (Learning Disabilities) (Cabinet Member for Health and Care (Julia Jessel))</b></p> <p>Recommendation for the future delivery of replacement services for adults with learning disabilities in Staffordshire following an options appraisal and six week period of public engagement.</p>		Six weeks public engagement a) Carers, b) Professionals: Assessment & Care Teams, c) Providers: Independent, Third Sector and Voluntary Services	Andrew Jepps (Tel: 01785 278557) <b>Service Area:</b> Health and Care
November 2021	Private	<p><b>Grant Award Expenditure - Green Homes Grant (Sustainable Warmth Competition (Cabinet Member for Health and Care (Julia Jessel))</b></p> <p>To consider approval of Council Grant Award Expenditure and appropriate spend for the Green Homes Grant Local Authority Delivery Scheme (GHG-LADS) Sustainable Warmth Competition</p>		To be undertaken	Dr Richard Harling MBE (Tel: 01785 278700) <b>Service Area:</b> Health & Care (Public Health)

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December 2021	Public	<p><b>Burton Town Deal - River Trent Cycle / Footbridge Update (Cabinet Member for Highways and Transport)</b></p> <p>To report the key findings of the public consultation on the potential new cycle / footbridge over the River Trent. To seek Cabinet's approval to the submission of the associated Business Case.</p>		General Public, Landowners, Environment Agency	Wayne Mortiboys (Tel: 01785 27 6578) <b>Service Area:</b> Corporate Services
December 2021	Public	<p><b>VCSE Capacity Building Recommission (Cabinet Member for Communities and Culture (Victoria Wilson))</b></p> <p>This report will set out detail on proposals to recommission VCSE capacity building support, with a view to going out to market in January 2022.</p>		VCSE, Commissioners and Members	Kerry Dove () <b>Service Area:</b> Corporate Services
December 2021	Public	<p><b>Integrated Service Model for In-House Day Opportunities and Respite (Cabinet Member for Health and Care (Julia Jessel))</b></p> <p>Since February 2021, Provider Services have been designing a new service model for day opportunities and respite. This work has been undertaken in partnership with staff from across the services and parents and carers of service users. Using the principles of co-design, the group have designed an integrated service model which is flexible, customer-centric and financially sustainable. This report will provide the details of the proposed service model for Cabinet's approval. This report will compliment the respite options appraisal also being submitted to Cabinet by Commissioning.</p>		Staff from day services, respite, parents, carers of service users	Kelly Gray () <b>Service Area:</b> Provider Services

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December 2021	Public	<p><b>IA2609 Framework for Responsive Property Maintenance and Day Works (Cabinet Member for Commercial Matters (Mark Deaville))</b></p> <p>The objective of the report is to establish approval for the contract award to a framework for low value reactive property maintenance works/services for Staffordshire County Council buildings. For the period 01 June 2022 until 31st May 2025 with a 12 month extension to 31st May 2026 following a open tendering process. The reactive agreement shall both support and dovetail into the existing Planned Maintenance / Minor Works framework agreement (ref IA1750) which tends to operate at project values greater than £5,000. There is a constant need to deploy much smaller organisations to attend to the most basic of property maintenance for values of work much less than £5,000.</p>		N/A	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Finance and Resources
December 2021	Public	<p><b>Burton Town Deal - Proposed Library Move (Cabinet Member for Communities and Culture (Victoria Wilson))</b></p> <p>To report the key findings of the public consultation on the potential relocation of Burton Library to the Market Hall. To seek Cabinet's approval to the submission of the associated Business Case.</p>		General Public	Wayne Mortiboys (Tel: 01785 27 6578) <b>Service Area:</b> Families & Communities
December 2021	Public	<p><b>Diversity and Inclusion - Principles, Objectives and Action Plan (Leader of the Council (Alan White))</b></p> <p>This paper will propose the adoption of a set</p>		TBC	Kerry Dove, Sarah Getley (Tel: 01785 854265)

Anticipated Date of Decision	Public or Private Decision	Title and Description	Background Documents	Consultation	Contact Officer
		of corporate Diversity and Inclusion Principles and Objectives, alongside a supporting Action Plan.			<b>Service Area:</b> Corporate Services
December 2021	Public	<b>Proposed Relocation and Expansion of St Leonard's Primary School, Stafford (Cabinet Member for Education (and SEND) (Jonathan Price))</b> To provide a summary of the statutory stakeholder consultation and to consider whether to publish a statutory proposal/notice.		None at this stage	Tim Moss (Tel: 01785 277963) <b>Service Area:</b> School Organisation
December 2021	Private	<b>Chatterley Valley West - Project Update (Deputy Leader of the Council and Cabinet Member for Economy and Skills (Philip White))</b> To update Cabinet on the development of the Chatterley Valley West employment site and funding position.		N/A	Anthony Hodge (Tel: 01785 277204) <b>Service Area:</b> Business and Enterprise - Economy, Infrastructure and Skills
January 2022	Public	<b>Strategic Plan and Medium Term Financial Strategy 2022 - 2027 (Cabinet Member for Finance and Resources (Ian Parry))</b> To update Cabinet with progress on the Strategic Plan and MTFS.		Any specific consultation, if appropriate, will be determined by the nature of any issues raised in the Strategic Plan and Medium Term Financial Strategy.	Rachel Spain (Tel: 01785 854455) <b>Service Area:</b> Finance
January 2022	Public	<b>Strategic Plan and Medium Term Financial Strategy 2022 - 2027 (Cabinet Member for Finance and Resources (Ian Parry))</b> To present the Strategic Plan and MTFS to		Any specific consultation, if appropriate, will be determined by the	Rachel Spain (Tel: 01785 854455) <b>Service Area:</b>

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		Cabinet, including the draft budget for 2022/23.		nature of any issues raised in the Strategic Plan and Medium Term Financial Strategy	Finance
February 2022	Public	<p><b>Business Case for Care Home Developments (Cabinet Member for Health and Care (Julia Jessel))</b></p> <p>The Council previously presented to Cabinet the recommendation to build Council owned care homes with a commissioned provider to deliver the care. The purpose of the care homes was to increase affordable nursing care capacity for older people in our communities who can no longer live independently at home. This cabinet item is to re-visit these recommendations following the impact of the pandemic on the Staffordshire care home market. The item will evaluate the initial recommendations and conclude with a recommendation on whether to or not proceed with the build of Council owned care homes.</p>		N/A	Helen Trousdale (Tel: 01785 277008) <b>Service Area:</b> Health and Care
February 2022	Public	<p><b>Integrated Performance Report - Quarter 3 2021/22 (Cabinet Member for Finance and Resources (Ian Parry), Leader of the Council (Alan White))</b></p> <p>The quarterly Integrated Performance Report provides an overview of Staffordshire County Council's progress, performance and financial position in delivering against our Strategic Plan and Delivery Plan.</p>		N/A	Kerry Dove, Rob Salmon (Tel: (01785) 27 6354) <b>Service Area:</b> Corporate Services

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February 2022	Private	<b>Entrust Service Delivery Agreement (Leader of the Council (Alan White))</b> To consider changes to the Entrust Service Delivery Agreement.		N/A	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Education Support Services