

Staffordshire and Stoke-on-Trent Joint Archives Committee

Friday, 16 December 2016

10.30 am

County Records Office, Eastgate Street, Stafford

John Tradewell
Director of Strategy, Governance and Change
8 December 2016

A G E N D A

1. **Apologies**
2. **Declarations of Interest in accordance with Standing Order 16**
3. **Minutes of the meeting held on 16 June 2016** (Pages 1 - 6)
4. **Predicted Outturn 2016/17** (Pages 7 - 12)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Resources – Assistant Chief Executive (Stoke-on-Trent City Council)

5. **Review of Fees and Charges 2017/18** (Pages 13 - 24)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Resources – Assistant Chief Executive (Stoke-on-Trent City Council)

6. **Minton Archive Project** (Pages 25 - 28)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Resources – Assistant Chief Executive (Stoke-on-Trent City Council)

7. **Stafford History Centre Project** (Pages 29 - 34)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Resources – Assistant Chief Executive (Stoke-on-Trent City Council)

8. **Collections Information and Access Policies** (Pages 35 - 56)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Resources – Assistant Chief Executive (Stoke-on-Trent City Council)

9. **Date of next meeting - Thursday 9 February 2017 at 10.00 am, City Centre Library, Hanley, Stoke-on-Trent**

10. **Exclusion of the public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

PART TWO

(All reports in this section are on pink paper)

NIL

<p style="text-align: center;">Membership</p> <p>Terry Follows (Vice-Chairman) Gill Heath Ian Parry</p>
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Note for Members of the Press and Public

Filming of Meetings

The Open (public) section of this meeting may be filmed for live or later broadcasting or other use, and, if you are at the meeting, you may be filmed, and are deemed to have agreed to being filmed and to the use of the recording for broadcast and/or other purposes.

Recording by Press and Public

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.