

Staffordshire and Stoke-on-Trent Joint Archives Committee

Tuesday 28 February 2023

10:30

Oak Room, County Buildings, Stafford

John Tradewell
Director of Corporate Services
20 February 2023

A G E N D A

1. **Apologies**
2. **Declarations of Interest in accordance with Standing Order 16**
3. **Minutes of the meeting held on 8 August 2022** (Pages 1 - 6)
4. **Staffordshire History Centre Project - Update** (Pages 7 - 12)

Joint report of the Director for Economy, Infrastructure and Skills (Staffordshire County Council) and Director of Strategy and Resources (Stoke-on-Trent City Council)
5. **Joint Archive Service - Predicted Outturn 2022/23 and 2023/24 Net Revenue Budget** (Pages 13 - 22)

Joint report of Deputy Chief Executive and Director of Corporate Services (Staffordshire County Council) and the Director of Strategy and Resources (Stoke-on-Trent City Council).
6. **Joint Archive Service - Review of Fees and Charges 2022/23** (Pages 23 - 32)

Joint report of the Director for Children and Families (Staffordshire County Council) and Director of Strategy and Resources (Stoke-on-Trent City Council)
7. **Joint Archives Service - Preservation and Conservation Policy** (Pages 33 - 54)

Joint report of the Director for Children and Families

(Staffordshire County Council) and Director of Strategy and Resources (Stoke-on-Trent City Council)

8. **Joint Archive Service - Digital Engagement Strategy** (Pages 55 - 70)

Joint report of the Director for Children and Families (Staffordshire County Council) and Director of Strategy and Resources (Stoke-on-Trent City Council)

9. **Joint Archive Service - Predicted Performance Outturn 2022/23** (Pages 71 - 76)

Joint report of the Director for Children and Families (Staffordshire County Council) and Director of Strategy and Resources (Stoke-on-Trent City Council)

10. **Date of next meeting**

Thursday 22 June 2023, 10.30 am, venue to be confirmed.

11. **Exclusion of the public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

PART TWO

(All reports in this section are on pink paper)

12. **Exempt minutes of the meeting held on 8 August 2022** (Pages 77 - 78)

(exemption paragraphs 2 and 3)

13. **Relocation of Stoke-on-Trent City Archives**

(exemption paragraphs 2 and 4)

Exempt Joint oral report of the Director for Economy, Infrastructure and Skills (Staffordshire County Council) and Director of Strategy and Resources (Stoke-on-Trent City Council)

Membership

Mark Sutton
Lorraine Beardmore

Victoria Wilson

Notes for Members of the Press and Public

Filming of Meetings

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The webcast will be live on the County Council's website and recorded for subsequent play-back for 12 months. The recording will also be uploaded to YouTube. By entering the meeting room and using the seats around the meeting tables you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of webcasting.

If you have privacy concerns about the webcast or do not wish to have your image captured then please contact the Member and Democratic Services officer named at the top right of the agenda.

Recording by Press and Public

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.

