

**Audit and Standards Committee**

Tuesday 5 July 2022

**10:00**

Oak Room, County Buildings, Stafford

The meeting will be webcast live which can be viewed at any time here:

<https://staffordshire.public-i.tv/core/portal/home>John Tradewell  
Director of Corporate Services  
23 June 2022

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**A G E N D A**

1. **Apologies**
2. **Declarations of Interest**
3. **Minutes of the Meeting held on 26 April 2022** (Pages 1 - 4)
4. **Appointment of Standards Panel 2022/23**  
  
To consider the recommendation of Full County Council (19/5/22) that the Standards Panel comprise the following members for 2022/23:  
P Haden, G Hutton, C Trowbridge, B Williams and M Worthington.
5. **Annual Report on the Work of the Audit and Standards Committee** (Pages 5 - 14)
6. **External Audit Plan 2021/22 - Verbal Report by Ernst Young (External Auditors)**
7. **Staffordshire Pension Fund Audit Plan 2021/22 - Verbal Report by Ernst Young (External Auditors)**
8. **Code of Corporate Governance - 2022 Update** (Pages 15 - 44)
9. **Internal Audit Report Outturn 2021** (Pages 45 - 76)
10. **Code of Conduct for Members - Annual Report on the Management of Complaints June 2021-June 2022** (Pages 77 - 82)

- 11. **Proposed Change to the Constitution - Proposed Addition to Procurement Regulations** (Pages 83 - 84)
- 12. **Forward Plan for the Audit and Standards Committee** (Pages 85 - 92)
- 13. **Exclusion of the Public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 as indicated below”.

**PART TWO**  
**(reports in this section are exempt)**

- 14. **Exempt Minutes of the Meeting held on 26 April 2022 (exemption paragraph 3)** (Pages 93 - 96)
- 15. **Internal Audit Outturn Appendix 2 - Counter Fraud Outturn Report 2021/22 (exemption paragraph 3)** (Pages 97 - 132)
- 16. **Reactive Fraud Investigation - Pre-paid Card False Transactions (exemption paragraph 7);** (Pages 133 - 146)
- 17. **Joint Funding and Billing CCGs Continuing Healthcare - Progress Report on the Implementation of Previous Audit Recommendations (exemption paragraph 3)** (To Follow)

**Membership**

Carolyn Trowbridge (Vice-Chairman)	Bernard Peters
Ross Ward	James Salisbury
Bernard Williams	Janice Silvester-Hall
Ann Edgeller	Ian Wilkes
Richard Ford	Mike Worthington (Chairman)
Philippa Haden	Arshad Afsar
Phil Hewitt	Keith Flunder
Graham Hutton	

## **Notes for Members of the Press and Public**

### **Filming of Meetings**

Staffordshire County Council is defined as a Data Controller under the Data Protection Act 2018. The County Council has agreed that Public meetings should be the subject of live web transmission 'webcasting'. Fixed cameras are located within meeting room for this purpose.

The webcast will be live on the County Council's website and recorded for subsequent play-back for 12 months. The recording will also be uploaded to YouTube. By entering the meeting room and using the seats around the meeting tables you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of webcasting.

If you have privacy concerns about the webcast or do not wish to have your image captured then please contact the Member and Democratic Services officer named at the top right of the agenda.

### **Recording by Press and Public**

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.

