

## **Staffordshire and Stoke-on-Trent Joint Archives Committee**

Thursday, 14 November 2019

**10.30 am**

City Central Library, Hanley

John Tradewell  
Director of Corporate Services  
6 November 2019

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### **A G E N D A**

1. **Apologies**
2. **Declarations of Interest in accordance with Standing Order 16**
3. **Minutes of the meeting held on 13 June 2019** (Pages 1 - 6)
4. **Predicted Outturn 2019/20** (Pages 7 - 14)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council)

5. **Review of Fees and Charges** (Pages 15 - 24)

Joint report of the Deputy Chief Executive and Director of Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council)

6. **Staffordshire History Centre Project** (Pages 25 - 30)

Joint report of the Deputy Chief Executive and Director for Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council)

7. **Conservation of Shelley Pottery Archives** (Pages 31 - 34)

Joint report of the Deputy Chief Executive and Director of Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council)

**8. Standard Text for Archive Service Policies (Pages 35 - 38)**

Joint report of the Deputy Chief Executive and Director of Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council)

**9. Date of next meeting - Thursday 6 February 2020 at 10.30 am County Record Office, Stafford**

**10. Exclusion of the public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

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**PART TWO**

(All reports in this section are exempt)

Nil

<b>Membership</b>	
Gill Heath Gill Burnett	Lorraine Beardmore

**Note for Members of the Press and Public**

**Filming of Meetings**

The Open (public) section of this meeting may be filmed for live or later broadcasting or other use, and, if you are at the meeting, you may be filmed, and are deemed to have agreed to being filmed and to the use of the recording for broadcast and/or other purposes.

**Recording by Press and Public**

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.