

Staffordshire and Stoke-on-Trent Joint Archives Committee

**PLEASE NOTE
TIME AND VENUE
OF MEETING**

Thursday, 13 June 2019
2.30 pm
St Mary's Centre, Lichfield

John Tradewell
Director of Corporate Services
5 June 2019

A G E N D A

1. Appointment of Chairman and Vice-Chairman

The Standing Orders of the Joint Committee state:-

“At its Annual Meeting, the Joint Committee shall elect until the date fixed for the next following annual meeting a Chairman and Vice-Chairman from amongst its voting Members (on a rotating basis alternately between the two Councils) but so that the Chairman and Vice-Chairman shall not be representatives of the same Council”.

At the Joint Committee meeting on 28 June 2018, Mr. Anthony Munday was appointed Chairman and Mrs. Gill Heath appointed Vice-Chairman up to the Annual Meeting of the Joint Committee in June 2019.

2. Apologies

3. Declarations of Interest in accordance with Standing Order 16

4. Minutes of the meeting held on 7 February 2019 (Pages 1 - 8)

5. Joint Archives Services: Annual Report 2018/19 (Pages 9 - 62)

Joint report of the Deputy Chief Executive and Director of Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council).

6. Joint Archives Service: Revenue Outturn 2018/19 (Pages 63 - 72)

Joint report of the Director of Corporate Services (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council)

7. Staffordshire History Centre Project - Update (Pages 73 - 90)

Joint report of the Deputy Chief Executive and Director of Families and Communities (Staffordshire County Council) and Director of Housing and Community Services (Stoke-on-Trent City Council).

8. **Date of next meeting - Thursday 14 November 2019 at 10.30 am, City Central Library, Hanley**

9. **Exclusion of the public**

The Chairman to move:-

“That the public be excluded from the meeting for the following items of business which involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972 indicated below”.

PART TWO

(All reports in this section are on pink paper)

10. **Exempt minutes of the meeting held on 7 February 2019 (Pages 91 - 92)**

(exemption paragraph 3)

Membership	
Gill Heath Gill Burnett	Lorraine Beardmore

Note for Members of the Press and Public

Filming of Meetings

The Open (public) section of this meeting may be filmed for live or later broadcasting or other use, and, if you are at the meeting, you may be filmed, and are deemed to have agreed to being filmed and to the use of the recording for broadcast and/or other purposes.

Recording by Press and Public

Recording (including by the use of social media) by the Press and Public is permitted from the public seating area provided it does not, in the opinion of the chairman, disrupt the meeting.