



Staffordshire
County Council

Community Impact Assessment Checklist and Executive Summary

Name of Proposal:

#DoingOurBit Community Grant Scheme

Project Sponsor:

Andrew Donaldson- Assistant Director Strategy, Public Health & Prevention

Natasha Moody- Assistant Director Commissioning, Families and Communities

Project Manager:

Tilly Flanagan- Lead Commissioner Supportive Communities

Date Completed:

07/09/20

Final Checklist

Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself / SLT / Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFS.	✓	Proposal focuses on keeping people safe and independent which is a top priority for Staffordshire County Council.
It is clear what the decision is or what decision is being requested.	✓	An injection of funding to support voluntary and community groups that support our vulnerable and older adults and children and families.
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and potential impacts are clearly identified and mitigated for (where possible).	✓	Outlined in Cabinet report
The aims, objectives and outcomes of the policy, service or project have been clearly identified.	✓	Outlined in Cabinet report
The groups who will be affected by the policy, service or project have been clearly identified.	✓	Outlined in Cabinet report
The communities that are likely to be more adversely impacted than others have been clearly identified.	✓	Outlined in Cabinet report
Engagement / consultation has been undertaken and is representative of the residents most likely to be affected.	✓	Grant scheme co-produced with Staffordshire Council of Voluntary Youth Services (SCVYS), Support Staffordshire (SuS) and is based on Covid 19 impact reports
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	✓	Scheme has been co-produced with SCVYS, SuS, Health and Care and Families and Communities colleagues. In addition, links have been made with members and the PHP scheme.
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	✓	Insight developed to support the recovery from Covid 19 has been used to support this scheme
The CIA evidences how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.	✓	Outlined in summary table below

Checklist	Action Completed	Comments/Actions
The next steps to deliver the project have been identified.	✓	Outline timeline to launch the grant scheme and progress to award has been identified

Executive Summary

The Executive Summary is intended to be a collation of the key issues and findings from the CIA and other research undertaken. This should be completed after the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the CIA template. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
PSED				
What are the impacts on residents with a protected characteristic under the Equality Act 2010? Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision, and this can be supported with robust evidence.	vulnerable and older adults vulnerable children and families	Grant funding to voluntary and community groups that provide support to these protected groups	There may be a large oversubscription of grant applications. In addition, we may find an unequal distribution of applications between the two funding categories	Application to include online form to capture key information and data Panel will review all applications and score using a criterion. If grant scheme oversubscribed with suitable applications, we have identified an external funding body who may be able to provide additional financial support
Health and Care				
How will the proposal impact on residents' health? How will the proposal impact on demand for or access to social care or health services?	Grant funding to help voluntary and community groups impacted by Covid-19 to return to delivering; Support to vulnerable and older adults that helps maintain their independence at home and in their community Focus on mitigating the significant impacts of Covid-19, particularly for older people who	Helping organisations post Covid 19 to get back to supporting their core objectives This may	This is a short-term one-off funding. There is a concern that this may create a financial dependency from voluntary and community groups	Sustainability will be one of the factors used to support key SCVYS and SuS are supporting voluntary organisations to recover and will link to other local and national financial support People Helping People Members Fund has also been made available

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
	have become more isolated or children who have seen huge impacts on their development.	include support for debt management, loneliness, emotional wellbeing		
Economy	N/A			
How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire's residents?				
Environment	N/A			
How will the proposal impact on the physical environment of Staffordshire? Does this proposal have any Climate Change implications?				
Localities / Communities	Focus on groups who are most disadvantaged, either through age, vulnerability or low income Grow our network of Family Hubs/Community Help Points, across Staffordshire	Helping organisations post Covid 19 to get back to supporting their core objectives These networks will actively help people to identify and access activities in their community	There may be a large oversubscription of grant applications. In addition, we may find an unequal distribution of applications between the funding split	Application to include online form to capture key information and data Panel will review all applications and score using a criterion. If oversubscribed identified an external funding body who may be able to provide further funding
How will the proposal impact on Staffordshire's communities?				