

Community Impact Assessment – Checklist and Executive Summary

Name of Proposal: Dynamic Purchasing System Contract Award for the Provision of Building Based Day Services

Project Sponsor (if applicable): Dr Richard Harling, Director for Health & Care

Project Manager (if applicable) or Lead: Amy Evans, Commissioning Manager

Date: January 2020

Final Checklist – Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself/ SLT/ Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed (tick)	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFS.	✓	£3.7 M to be achieved by the Programmed in its entirety
It is clear what the decision is or what decision is being requested.	✓	Implementation of the proposed contract arrangements – appropriate SCC Officer Authorization.
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and potential impacts are clearly identified and mitigated for (where possible).	✓	Information included in the report
The aims, objectives and outcomes of the policy, service or project have been clearly identified.	✓	The Programme will achieve 6 outcomes
The groups who will be affected by the policy, service or project have been clearly identified.	✓	Please refer to the Evidence Base referenced at relevant points in the main Community Impact Assessment document
The communities that are likely to be more adversely impacted than others have been clearly identified.	✓	People who have assessed eligible care and support needs.
Engagement / consultation has been undertaken, and is representative of the residents most likely to be affected.	✓	Engagement commenced in 2017 and has continued at regular intervals, as per previous Cabinet reports and CIA's
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	✓	Associated Programme members and all other key stakeholders who contributed during the course of engagement
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	✓	Please see July 2018 and June 2019 Cabinet Report – for evidence base
The CIA evidences how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.	✓	Please see PSED section
The next steps to deliver the project have been identified.	✓	Implementation Plan devised.

Executive Summary – The Executive Summary is intended to be a collation of the **key issues and findings** from the CIA and other research undertaken. This should be completed **after** the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the **CIA template**. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
<p>PSED – What are the impacts on residents with a protected characteristic under the Equality Act 2010? <i>Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision and this can be supported with robust evidence.</i></p>	<p>Disability: Adults with a learning Disability and/or Autism, and carers.</p>	<ul style="list-style-type: none"> • People would receive support to meet their assessed eligible social care needs. • As per the Care Act, SCC would facilitate choice / preference and personalisation where possible. This choice would not be at any cost. 	<ul style="list-style-type: none"> • Risk of complaint and challenge. • People may be required to ‘change’ providers, subject to the preferred option implemented and impact on both the individual and the provider. 	<ul style="list-style-type: none"> • Continued effective communication about the process and choice elements, to ensure all are fully informed of their options (including managing a Direct Payment). • The approach is compliant with the Care Act and aligns to Staffordshire’s Whole Life Disability Strategy (which was also consulted on). • The proposed rates have been developed based on evidence
<p>Health and Care – How will the proposal impact on residents’ health? How will the proposal impact on demand for or access to social care or health services?</p>	<p>Disability: Adults with a learning Disability and/or Autism, and carers:</p> <p>Mental Health & Wellbeing</p> <p>Healthy Lifestyles</p> <p>Access to Social Care</p>	<ul style="list-style-type: none"> • People would receive support to meet their assessed eligible social care needs – this would include the consideration of personalised outcomes. • As per the Care Act, SCC would facilitate choice / preference and personalisation where possible. This choice would not be at any cost. 	<ul style="list-style-type: none"> • Risk of complaint and challenge. • People may be required to ‘change’ providers, subject to the preferred option implemented and impact on both the individual and the provider. 	<ul style="list-style-type: none"> • Continued effective communication about the process and choice elements, to ensure all are fully informed of their options. • The approach is compliant with the Care Act and aligns to Staffordshire’s Whole Life Disability Strategy (which was also consulted on).

	<p>Independent Living</p> <p>Safeguarding</p>	<ul style="list-style-type: none"> • Introduction of contractual arrangements, including quality monitoring 		<ul style="list-style-type: none"> • The introduction of top ups and increased personal responsibility to cover the cost of activities (unless identified at the point of assessment and determined eligible) would in accordance with SCC current policies (Charging policy & Whole Life Disability Strategy).
<p>Economy – How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire’s residents?</p>	<p>Ind. Marketplace:</p> <p>Economic Growth</p> <p>Workplace</p> <p>Access to jobs</p>	<ul style="list-style-type: none"> • SCC would clarify its position in respect of complex needs – aiding both the internal workforce and shaping the independent marketplace. • The Programme would introduce a fair and competitive process (with supporting contractual arrangements), including rates payable, thus helping providers with their business plan. 	<ul style="list-style-type: none"> • Providers have expressed concerns that the specific rates posed may not be sufficient and thus impact on their sustainability. 	<ul style="list-style-type: none"> • Continued effective communication about the process and choice elements, to ensure all are fully informed of their options. • The proposed rates have been developed based on evidence of need and current amounts payable. • The proposal is Care Act compliant, PCR 15 compliant and align with SCC’s Whole Life Disability Strategy, which was consulted on prior to implementation.
<p>Environment – How will the proposal impact on the physical environment of Staffordshire?</p>	<p>All key stakeholders:</p> <p>Transport</p>	<ul style="list-style-type: none"> • The Programme would encourage consideration of a range of transport options and 	<ul style="list-style-type: none"> • Risk of challenge and complaint. • Providers would potentially make a 	<ul style="list-style-type: none"> • Continued effective communication about the process and choice elements, to ensure all

		<p>solutions.</p> <ul style="list-style-type: none"> • People would receive support to meet their assessed eligible social care needs – including the provision of transport (where eligible). 	<p>financial loss in respect of transport., thus negatively impacting on their business model.</p>	<p>are fully informed of their options.</p> <ul style="list-style-type: none"> • The proposed rates have been developed based on evidence of need and aligns to wider SCC practice. • The proposal is Care Act compliant, PCR 15 compliant and align with SCC's Whole Life Disability Strategy, which was consulted on prior to implementation. • Where an individual is not eligible for this support, they would be entitled to enter into a private arrangement with the Provider for the provision of transport, as appropriate.
<p>Localities / Communities – How will the proposal impact on Staffordshire's communities?</p>	<p>All key stakeholders:</p> <p>Community Development/ Capacity</p> <p>Leisure and Culture</p> <p>Volunteering</p>	<ul style="list-style-type: none"> • SCC can seek to stimulate and build community capacity through specifications. • The provision of day opportunities would support and enable people to explore meaningful opportunities. 	<ul style="list-style-type: none"> • People who use services and their carers have expressed concerns that such opportunities are not accessible without support, may not be accessible or inclusive. 	<ul style="list-style-type: none"> • Partnership working with Community capacity Programme and Support Staffordshire to raise awareness REF: Learning Disability & Autism.

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