

## FORWARD PLAN OF KEY DECISIONS

**Period: 19 February 2020 - 17 June 2020**

The Forward Plan of Key Decisions is prepared on a monthly basis and published at least 28 days before the start of the period covered.

“Key Decisions” are defined as those Executive decisions which are likely:

- (a) to result in the County Council incurring expenditure which is, or the making of savings which are, significant having regard to the relevant budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the County’s area.

The Forward Plan will contain **ALL** matters which the Leader of the Council has reason to believe will be the subject of a Key Decision to be taken by the Cabinet. It may also include decisions that are not key decisions but are intended to be determined by the Cabinet. Part of the Cabinet meetings listed in this Forward Plan may be held in private where a report for the meeting contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If you would like to make representations about any particular decision to be conducted in private then please email: [michael.bradbury@staffordshire.gov.uk](mailto:michael.bradbury@staffordshire.gov.uk). Such representations must be received in advance 6 clear working days before the date on which the decision is scheduled to be taken.

The Membership of the Cabinet consists of:

Leader of the County Council – Philip Atkins  
Deputy Leader and Cabinet Member for Health, Care and Wellbeing – Alan White  
Cabinet Member for Finance – Mike Sutherland  
Cabinet Member for Children and Young People – Mark Sutton  
Cabinet Member for Economic Growth – Mark Winnington  
Cabinet Member for Commercial – Mark Deaville  
Cabinet Member for Communities – Gill Heath  
Cabinet Member for Highways and Transport – Helen Fisher  
Cabinet Member for Learning and Employability – Philip White

A copy of the Forward Plan of Key Decisions may be inspected, free of charge, at the Member and Democratic Services office, County Buildings, Martin Street, Stafford, during normal office hours Monday to Friday. A copy of the notice will also be available on Staffordshire County Council’s Website at [www.staffordshire.gov.uk](http://www.staffordshire.gov.uk).

Documents submitted for decision will be a formal report which will be available on the County Council’s website at least 5 clear working days before the date the decision is to be made, unless that report is subject to any prohibition or restriction on its disclosure. Other relevant background documents used in compiling the report will also be made available in the same way unless they are subject to any prohibition or restriction on their disclosure.

Minutes of Cabinet meetings will be published within three working days and will be subject to call-in. The call-in period lasts for three working days. If the decision is not called-in it will be implemented on the fourth working day. Special urgency items are exempt from call-in.

**John Tradewell**  
**Director of Corporate Services**

**Contact Officer:** Mike Bradbury (01785) 276133

**Forward Plan of Key Decisions**  
**Period: 19 February 2020 - 17 June 2020**

**NOTE:**

- (1) The Forward Plan of Key Decisions sets out all Key Decisions intended to be made by Cabinet during the above period.
- (2) The Cabinet date can be provisional and items may move/roll forward to another meeting date but this will be monitored.
- (3) Items should remain on the Notice until a decision is made by Cabinet or is formally removed.
- (4) Where there is an intention to make a decision in private the exemption paragraph relied upon will be included within this notice

<b>Anticipated Date of Decision</b>	<b>Public or Private Decision</b>	<b>Title and Description</b>	<b>Background Documents</b>	<b>Consultation</b>	<b>Contact Officer</b>
February 2020	Public	<p><b>Award of the Contract for Waste Transfer Station Facilities and Associated Services for East Staffordshire (REF IA1766) (Mark Deaville)</b></p> <p>Staffordshire County Council, together with East Staffordshire Borough Council are to procure contracts for the provision of Waste Transfer Station Facilities and Associated Services including waste haulage, bulking, segregation, plant, equipment and resource. This procurement is recurrent with a commencement of the 1st April 2020 to provide continuity with the end of the existing arrangements.</p>		N/A	<p>Clive Thomson            (Tel: 01785 276522)  <b>Service Area:</b>            Sustainability and Waste Management</p>
February 2020	Public	<p><b>Award of the Provision and Installation of PVC-u Windows, Aluminium Doors and Ancillary Work - Non-Domestic Framework Agreement (REF IA1834) (Mark Deaville)</b></p> <p>Staffordshire County Council are to procure a multi-provider Framework Agreement for the provision and installation of PVC-u Windows, Aluminium Doors and Ancillary Work – Non-Domestic . This framework is a recurrent procurement procured every 3 years with a commencement of the 1st May 2020 to</p>		N/A	<p>Ian Turner (Tel: 01785 277228)  <b>Service Area:</b>            Strategic Property</p>

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		<p>provide continuity with the end of the existing Framework. The term of the new Framework will be for 3 years (with a further option to extend by 1 year). Strategic Property anticipate that the Staffordshire County Council spend over the 4 year term will be approximately £2.5 million. The procurement will allow for additional spend up to a cap of £3 million to account for both flexibility in the Council spend and an allowance for other public sector partners to use the Framework. Cabinet decision sought to approve a delegated decision for the initial appointments to the framework and any relevant call-off contract awards thereafter.</p>			
February 2020	Public	<p><b>Integrated Performance Report 2019/20 - Quarter 3 (Cabinet Member for Finance (Mike Sutherland), Leader of the Council (Philip Atkins, OBE))</b>  This Quarterly Integrated Performance Report provides an overview of Staffordshire County Council's progress, performance and financial position in delivering against our Strategic Plan.</p>		N/A	<p>Rob Salmon,  Andrew Donaldson (Tel: (01785) 27 6354,  Tel: 01785 278399)  <b>Service Area:</b>  Corporate Services</p>
February 2020	Public	<p><b>HS2 - Trent Sow Parklands and Cannock Chase AONB Design and Environmental Enhancement Plan (Mark Winnington)</b>  Technical report on design principles and enhancement proposals to help mitigate the impacts of HS2 to historic and protected landscapes.</p>		N/A	<p>Clive Thomson (Tel: 01785 276522)  <b>Service Area:</b>  Connected and Sustainable County</p>

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February 2020	Public	<p><b>North Staffordshire Ministerial Direction for Nitrogen Dioxide - Project Update (Helen Fisher)</b>  Officers from Newcastle Borough Council, Stoke City Council and Staffordshire County Council (SCC) are jointly working under a ministerial direction. to improve transport related air pollution in North Staffordshire. DEFRA have advised that nitrogen dioxide emissions must be brought within EU levels of compliance in the shortest possible time. The program to deliver the business case that will finance remedial transport interventions has been reviewed and refreshed. SCC Cabinet are asked to approve it.</p>		N/A	Clive Thomson (Tel: 01785 276522) <b>Service Area:</b> Connected and Sustainable County
February 2020	Public	<p><b>All Age Carers: Future Delivery Options (Mark Sutton, Alan White)</b>  Recommended options for future service delivery.</p>		Six weeks public engagement, commenced November 2019. a) Carers, b) Professionals: Assessment & Care Teams and CCG's c) Providers: Independent, Third Sector and Voluntary Services	Andrew Jepps (Tel: 01785 278557) <b>Service Area:</b> All Age Disability and Mental Health Commissioning Team, Care Commissioning

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February 2020	Public	<p><b>Staffordshire Library Service 2020-2025 (Gill Heath)</b>  This report provides an update on Staffordshire County Council's Library offer, celebrates the transformation that has been achieved and makes recommendations for the future direction and strategy for Staffordshire's Library Service 2020-2025.</p>		N/A	Janene Cox (Tel: (01785) 278368) <b>Service Area:</b> Libraries and Arts
February 2020	Public	<p><b>Award of the Planned and Reactive Maintenance and Minor Works Framework Agreement (REF IA1750) (Mark Deaville)</b>  Staffordshire County Council are to procure a multi-provider Framework Agreement split into 3 separate lots – minor works construction / mechanical heating services / electrical services. This framework is a recurrent procurement procured every 3 years with a commencement of the 1st May 2020 to provide continuity with the end of the existing Framework. The term of the new Framework will be for 3 years (with a further option to extend by 1 year). Strategic Property anticipate that the Staffordshire County Council spend over the 4 year term will be approximately £25 million. The procurement will allow for additional spend up to a cap of £50 million to account for both flexibility in the Council spend and an allowance for other public sector partners to use the Framework. Cabinet decision sought to approve a delegated decision for the initial appointments to the framework and any relevant call-off contract awards thereafter.</p>		N/A	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Strategic Property

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February 2020	Public	<p><b>Award of the Furniture Framework Agreement (REF IA1774) (Mark Deaville)</b>  Staffordshire County Council are to procure a multi-provider Framework Agreement split into 3 separate lots – Office Furniture/Educational Furniture/Library Furniture. This framework is a recurrent procurement procured every 3 years with a commencement of the 1st July 2020 to provide continuity with the end of the existing Frameworks. The term of the new Framework will be for 2 years (with a further option to extend by 2 x 1 year periods). Strategic Property anticipate that the Staffordshire County Council spend over the 4 year term will be approximately £6 million. This is split over the 3 distinct lots as follows : Office Furniture £2 million, Educational Furniture £3.5 million and Library Furniture £1 million. The value takes account for both flexibility in the Council spend and an allowance for other public sector partners to use the Framework. Cabinet decision sought to approve a delegated decision for the initial appointments to the framework and any relevant call-off contract awards thereafter.</p>		N/A	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Strategic Property
February 2020	Public	<p><b>Award Approval for the Dynamic Purchasing System for the Provision of Local Service Transport within Staffordshire (Helen Fisher)</b>  The client department Economy Infrastructure and Skills (EI&amp;S) Unit wishes to commission a large number of providers to supply</p>		N/A	Clive Thomson (Tel: 01785 276522) <b>Service Area:</b> Connected and Sustainable County

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		<p>Transport services across the Staffordshire region in PSV (Public Service Vehicles) to enable the people of Staffordshire to reach a township or marketplace.</p> <p>The current transport provision is via an Open EU Tender Process, this is complex and lengthy and limits our ability to respond quickly.</p> <p>Staffordshire County Council currently work with approximately 178 Operators providing local transportation across Staffordshire on (Public Service Vehicle Licences).</p> <p>The county council has a budget of £1.2 million per annum to provide bus services that supplement the commercial Local Bus network. In addition a number of significant developments are coming forward with Section 106 Contributions attached to support the provision of new bus services. Implementation of a DPS will enable the council to procure all of its Local Service requirement in an efficient and responsive manner.</p> <p>Establishing a DPS does not commit the council to any expenditure as this only occurs when tenders are issued under the DPS and authorised by the relevant Budget Holder in line with the scheme of delegation.</p>			

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		Period of the DPS – 01.04.2020 until 31.03.2039			
February 2020	Private	<b>Sale of Former Kingston Centre, Stafford (Mark Deaville)</b> Sale of Former Kingston Centre, Stafford.		N/A	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Property
February 2020	Private	<b>South Staffordshire Growth Agreement - Project Update (Mark Winnington)</b> To update Cabinet on progress in bringing forward projects identified in the South Staffordshire Growth Agreement.	Full CIA for South Staffordshire Growth Agreement - Project Update	N/A	Anthony Hodge (Tel: 01785 277204) <b>Service Area:</b> Business and Enterprise
February 2020	Private	<b>Greenwood House, Burntwood (Mark Deaville)</b> The report seeks to update Cabinet on the securing of planning consent and further seeks approval to enter into a construction contract for the new health facility, subject to final approval by NHS England who will be funding the development.		The project was the subject of public consultation in September 2018 and has subsequently been through a formal Planning Permission process which again was a public process. The Elected Members for Burntwood South, Burntwood North and Lichfield Rural South have been updated throughout as the patient list for the	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Strategic Property



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				medical practice who will move into the new health centre covers multiple electoral divisions.	
March 2020	Public	<p><b>Contract for the Managed Services for the Provision of Temporary &amp; Interim Human Resources (Mark Deaville)</b></p> <p>The objective of the report is to establish approval for the contract award Comensura for the the Managed Services for the Provision of Temporary &amp; Interim Human Resources for the fixed period of 1st April 2020 to 31st March 2024. The contract will be a direct award from ESPO Framework Agreement 653F MSTAR3 Managed Services for Temporary Agency Resources.</p>		N/A	<p>Sarah Getley (Tel: 01785 854265) <b>Service Area:</b> Human Resources</p>
March 2020	Public	<p><b>Mitigation Plans for Cannock Chase Special Area of Conservation (Mark Winnington)</b></p> <p>To consider proposals to mitigate the impacts of increased visitor numbers to Cannock Chase Special Area of Conservation, including changes to visitor infrastructure at the Council-owned country park such as car parking and site infrastructure.</p>		N/A	<p>Janene Cox (Tel: (01785) 278368) <b>Service Area:</b> Rural County</p>
March 2020	Private	<p><b>Waste Disposal Arrangements in the North of Staffordshire from 2025 (Mark Deaville, Gill Heath)</b></p> <p>Options for the future involvement of SCC</p>		None	<p>Clive Thomson (Tel: 01785 276522) <b>Service Area:</b></p>

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		with the project to replace SOTCC Hanford ERF plant, to ensure capacity is available to SCC for the disposal of its waste into the future.			Sustainability and Waste Management
April 2020	Public	<p><b>Integrated Performance Report 2019/20 - Quarter 4 (Cabinet Member for Finance (Mike Sutherland), Leader of the Council (Philip Atkins, OBE))</b></p> <p>This Quarterly Integrated Performance Report provides an overview of Staffordshire County Council's progress, performance and financial position in delivering against our Strategic Plan.</p>		N/A	<p>Rob Salmon, Andrew Donaldson (Tel: (01785) 27 6354, Tel: 01785 278399)</p> <p><b>Service Area:</b> Corporate Services</p>
June 2020	Private	<p><b>Nexus Trading Services Limited - Annual Report 2019/2020 (Mark Deaville, Mark Winnington)</b></p> <p>A) Giving details of the Company's (i) performance against annual objectives and; (ii) key achievements for the year;            B) Communicating their vision and values going forward and;            C) Setting out a proposed business case for the use of profits to the County Council as sole share-owner.</p>		N/A	<p>Dr Richard Harling, Helen Riley (Tel: 01785 278700, Tel: 01785 27 8580)</p> <p><b>Service Area:</b> Health and Care</p>