

## FORWARD PLAN OF KEY DECISIONS

**Period: 20 November 2019 - 18 March 2020**

The Forward Plan of Key Decisions is prepared on a monthly basis and published at least 28 days before the start of the period covered.

“Key Decisions” are defined as those Executive decisions which are likely:

- (a) to result in the County Council incurring expenditure which is, or the making of savings which are, significant having regard to the relevant budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the County’s area.

The Forward Plan will contain **ALL** matters which the Leader of the Council has reason to believe will be the subject of a Key Decision to be taken by the Cabinet. It may also include decisions that are not key decisions but are intended to be determined by the Cabinet. Part of the Cabinet meetings listed in this Forward Plan may be held in private where a report for the meeting contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If you would like to make representations about any particular decision to be conducted in private then please email: [michael.bradbury@staffordshire.gov.uk](mailto:michael.bradbury@staffordshire.gov.uk). Such representations must be received in advance 6 clear working days before the date on which the decision is scheduled to be taken.

The Membership of the Cabinet consists of:

Leader of the County Council – Philip Atkins  
Deputy Leader and Cabinet Member for Health, Care and Wellbeing – Alan White  
Cabinet Member for Finance – Mike Sutherland  
Cabinet Member for Children and Young People – Mark Sutton  
Cabinet Member for Economic Growth – Mark Winnington  
Cabinet Member for Commercial – Mark Deaville  
Cabinet Member for Communities – Gill Heath  
Cabinet Member for Highways and Transport – Helen Fisher  
Cabinet Member for Learning and Employability – Philip White

A copy of the Forward Plan of Key Decisions may be inspected, free of charge, at the Member and Democratic Services office, County Buildings, Martin Street, Stafford, during normal office hours Monday to Friday. A copy of the notice will also be available on Staffordshire County Council’s Website at [www.staffordshire.gov.uk](http://www.staffordshire.gov.uk).

Documents submitted for decision will be a formal report which will be available on the County Council’s website at least 5 clear working days before the date the decision is to be made, unless that report is subject to any prohibition or restriction on its disclosure. Other relevant background documents used in compiling the report will also be made available in the same way unless they are subject to any prohibition or restriction on their disclosure.

Minutes of Cabinet meetings will be published within three working days and will be subject to call-in. The call-in period lasts for three working days. If the decision is not called-in it will be implemented on the fourth working day. Special urgency items are exempt from call-in.

**John Tradewell**  
**Director of Corporate Services**

**Contact Officer:** Mike Bradbury (01785) 276133

**Forward Plan of Key Decisions**  
**Period: 20 November 2019 - 18 March 2020**

**NOTE:**

- (1) The Forward Plan of Key Decisions sets out all Key Decisions intended to be made by Cabinet during the above period.
- (2) The Cabinet date can be provisional and items may move/roll forward to another meeting date but this will be monitored.
- (3) Items should remain on the Notice until a decision is made by Cabinet or is formally removed.
- (4) Where there is an intention to make a decision in private the exemption paragraph relied upon will be included within this notice

<b>Anticipated Date of Decision</b>	<b>Public or Private Decision</b>	<b>Title and Description</b>	<b>Background Documents</b>	<b>Consultation</b>	<b>Contact Officer</b>
November 2019	Public	<b>Infrastructure+ Performance Update (Helen Fisher)</b> Update on the delivery performance of the Infrastructure+ Contract.		None	James Bailey (Tel: 01785 27 6591) <b>Service Area:</b> Highways and the Built County
November 2019	Public	<b>Children's and Families System Transformation Part 2 (Including SEND) (Mark Sutton)</b> A description of Phase 2 of the Children and Families System Transformation and a recommendation for investment and model which will deliver a whole system approach to supporting all Staffordshire's Children, Young People and Families.		Managers and Staff within Families and Communities Appropriate Partners to enable model development	Janene Cox (Tel: (01785) 278368) <b>Service Area:</b> Children's Services
November 2019	Public	<b>Highway Infrastructure Asset Management Plan (HIAMP) (Helen Fisher)</b> Update of the Council's Highway Infrastructure Asset Management Plan		None	James Bailey (Tel: 01785 27 6591) <b>Service Area:</b> Highways and the Built County

Anticipated Date of Decision	Public or Private Decision	Title and Description	Background Documents	Consultation	Contact Officer
November 2019	Public	<p><b>Treasury Management Report for the Half-Year Ended 30 September 2019 (Mike Sutherland)</b></p> <p>Report is a summary of the Council's borrowing and investment activities during the first six months of 2019/20. It considers both borrowing and investment decisions taken in the light of the interest rates and economic conditions prevailing at the time.</p>		N/A	<p>Melanie Stokes (Tel: 01785 276330)</p> <p><b>Service Area:</b> Finance and Resources</p>
November 2019	Public	<p><b>Clear Streets Partnership and Car Parking Strategy (Helen Fisher)</b></p> <p>To consider the on-street car parking strategy and the recommissioning of the Clear Streets partnership.</p>		Legal, Finance, Commercial, District Councils	<p>James Bailey (Tel: 01785 27 6591)</p> <p><b>Service Area:</b> Highways and the Built County</p>
November 2019	Private	<p><b>South Staffordshire Growth Agreement - Project Update (Mark Winnington)</b></p> <p>To update Cabinet on progress in bringing forward projects identified in the South Staffordshire Growth Agreement.</p>	Full CIA for South Staffordshire Growth Agreement - Project Update	N/A	<p>Anthony Hodge (Tel: 01785 277204)</p> <p><b>Service Area:</b> Business and Enterprise</p>
December 2019	Public	<p><b>Strategic Plan and Medium Term Financial Strategy 2020 - 2025 (Cabinet Member for Finance (Mike Sutherland), Leader of the Council (Philip Atkins, OBE))</b></p> <p>To update Cabinet with progress on the Strategic Plan and Medium Term Financial Strategy.</p>		In addition to the general budget consultation, any specific consultation, if appropriate, will be determined by the nature of any issues raised in the Strategic Plan and Medium Term	<p>Rachel Spain (Tel: 01785 854455)</p> <p><b>Service Area:</b> Finance and Resources</p>

Anticipated Date of Decision	Public or Private Decision	Title and Description	Background Documents	Consultation	Contact Officer
				Financial Strategy	
December 2019	Public	<p><b>Decision to Support a County Council Bid to the Category 2 (Rural Homes) Warmer Homes Fund (Alan White)</b></p> <p>This report will outline the reasons to support a bid in to the Warmer Homes Fund to address Fuel Poverty in Rural areas of Staffordshire.</p>		N/A	<p>Andrew Donaldson (Tel: 01785 278399)</p> <p><b>Service Area:</b> Public Health</p>
December 2019	Public	<p><b>Regional Permanency Arrangement Development (Phase One) (Mark Sutton)</b></p> <p>In April 2017, responding to the requirement to form a Regional Adoption Agency (RAA), Staffordshire County Council, Stoke-on-Trent City Council, Shropshire Council and Telford &amp; Wrekin Council joined together to facilitate a collaborative working arrangement, through the establishment of the North Midlands Regional Adoption &amp; Permanency Partnership. The North Midlands Regional Adoption &amp; Permanency Partnership is proposing a collaborative Regional Permanency Arrangement which combines the expertise of the four Local Authorities, working together to find local, caring, stable and loving homes for Looked After Children who require permanence, giving a child a sense of stability, continuity, commitment and identity. This agenda item asks Cabinet to give consideration to the progress towards the Regional Permanency Arrangement (Phase One) and acknowledge next steps.</p>		N/A	<p>Deborah Ramsdale (Tel: (01785) 278062)</p> <p><b>Service Area:</b> Looked After Children</p>

Anticipated Date of Decision	Public or Private Decision	Title and Description	Background Documents	Consultation	Contact Officer
December 2019	Public	<p><b>Arrangement for the Provision of Day Care Services for Adults in Staffordshire (Alan White)</b>  Recommissioning of day care services for Adults in Staffordshire.</p>		N/A	Helen Trousdale (Tel: 01785 277008) <b>Service Area:</b> Health and Care
December 2019	Public	<p><b>Improving the Emotional Health and Wellbeing of Children and Young People within Staffordshire (Mark Sutton)</b>  Staffordshire County Council (SCC) are seeking to lead an integrated commissioning arrangement with the Clinical Commissioning Groups (CCGs), for a new, preventative emotional health and wellbeing service for children and young people throughout Staffordshire. A priority outlined in the Pan-Staffordshire Emotional Health and Wellbeing Strategy 2018 – 2023 and aligned to the NHS Long Term Plan, is the need for transformation across children’s emotional and mental health services. As the Lead Commissioner, SCC are committed to developing and shaping service design, with providers via a competitive dialogue procurement process.</p>		Consultation with 160+ children and young people (CYP) aged 8-18 years, across Staffordshire. Members of The Youth Council. Consultation with a range of partners, elected members, service users and providers.	Natasha Moody (Tel: 01785 895160) <b>Service Area:</b> Families and Communities
January 2020	Public	<p><b>Strategic Plan and Medium Term Financial Strategy 2020 - 2025 (Cabinet Member for Finance (Mike Sutherland), Leader of the Council (Philip Atkins, OBE))</b>  To update Cabinet with progress on the Strategic Plan and Medium Term Financial Strategy</p>		In addition to the general budget consultation, any specific consultation, if appropriate, will be determined by the	Rachel Spain (Tel: 01785 854455) <b>Service Area:</b> Finance and Resources

Anticipated Date of Decision	Public or Private Decision	Title and Description	Background Documents	Consultation	Contact Officer
				nature of any issues raised in the Strategic Plan and Medium Term Financial Strategy	
January 2020	Public	<p><b>(Non-Treasury) Commercial Investment Strategy 2020/2021 (Mike Sutherland)</b>  This report sets out how the County Council plans to manage its Commercial investment activity in the coming year.</p>		N/A	Melanie Stokes (Tel: 01785 276330) <b>Service Area:</b> Finance and Resources
January 2020	Public	<p><b>Treasury Management Strategy 2020/2021 (Mike Sutherland)</b>  This report sets out how the County Council plans to manage its investment and borrowing activity in the coming year.</p>		N/A	Melanie Stokes (Tel: 01785 276330) <b>Service Area:</b> Finance and Resources
January 2020	Private	<p><b>Waste Disposal Arrangements in the North of Staffordshire from 2025 (Mark Deaville, Gill Heath)</b>  Options for the future involvement of SCC with the project to replace SOTCC Hanford ERF plant, to ensure capacity is available to SCC for the disposal of its waste into the future.</p>		None	Clive Thomson (Tel: 01785 276522) <b>Service Area:</b> Sustainability and Waste Management
January 2020	Public	<p><b>Strategic Plan and Medium Term Financial Strategy 2020 - 2025 (Cabinet Member for Finance (Mike Sutherland), Leader of the Council (Philip Atkins, OBE))</b>  To update Cabinet with progress on the Strategic Plan and Medium Term Financial Strategy.</p>		In addition to the general budget consultation, any specific consultation, if appropriate, will be determined by the	Rachel Spain (Tel: 01785 854455) <b>Service Area:</b> Finance and Resources

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				nature of any issues raised in the Strategic Plan and Medium Term Financial Strategy	
February 2020	Public	<p><b>Integrated Performance Report 2019/20 - Quarter 3 (Cabinet Member for Finance (Mike Sutherland), Leader of the Council (Philip Atkins, OBE))</b></p> <p>This Quarterly Integrated Performance Report provides an overview of Staffordshire County Council's progress, performance and financial position in delivering against our Strategic Plan.</p>		n/a	<p>Andrew Donaldson, Robert Flinter, Rob Salmon (Tel: 01785 278399, Tel: (01785) 27 7090, Tel: (01785) 27 6354)</p> <p><b>Service Area:</b></p>
February 2020	Public	<p><b>North Staffordshire Ministerial Direction for Nitrogen Dioxide - Project Update (Helen Fisher)</b></p> <p>Officers from Newcastle Borough Council, Stoke City Council and Staffordshire County Council (SCC) are jointly working under a ministerial direction. to improve transport related air pollution in North Staffordshire. DEFRA have advised that nitrogen dioxide emissions must be brought within EU levels of compliance in the shortest possible time. The program to deliver the business case that will finance remedial transport interventions has been reviewed and refreshed. SCC Cabinet are asked to approve it.</p>		N/A	<p>Clive Thomson (Tel: 01785 276522)</p> <p><b>Service Area:</b> Connected and Sustainable County</p>

Anticipated Date of Decision	Public or Private Decision	Title and Description	Background Documents	Consultation	Contact Officer
February 2020	Public	<p><b>Contract for the Provision of the Maintenance of Traffic Signal and Associated Equipment (Helen Fisher)</b>  The existing contract for the provision of the maintenance of traffic signal and associated equipment expires on 31 March 2020. To maintain service provisions, the replacement contract must commence on 1 April 2020. The new contract will be acquired through the competitive tender process.</p>		N/A	<p>James Bailey  (Tel: 01785 27 6591)  <b>Service Area:</b>  Highways and the Built County</p>
February 2020	Public	<p><b>All Age Carers: Future Delivery Options (Alan White, Mark Sutton)</b>  Recommended options for future service delivery.</p>		<p>Six weeks public engagement, commenced November 2019.  a) Carers,  b) Professionals: Assessment &amp; Care Teams and CCG's  c) Providers: Independent, Third Sector and Voluntary Services</p>	<p>Andrew Jepps  (Tel: 01785 278557)  <b>Service Area:</b> All Age Disability and Mental Health Commissioning Team, Care Commissioning</p>