



Community Impact Assessment – Checklist and Executive Summary

Name of Proposal: Shared Lives Contract Recommission

Project Sponsor: Andy Marriott, Lead Commissioner

Project Manager: Sarah Taylor, Commissioning Officer

Date: 04/07/19

Final Checklist

Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself/ SLT/ Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFS.	✓	
It is clear what the decision is or what decision is being requested.	✓	
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and potential impacts are clearly identified and mitigated for (where possible).	✓	
The aims, objectives and outcomes of the policy, service or project have been clearly identified.	✓	
The groups who will be affected by the policy, service or project have been clearly identified.	✓	
The communities that are likely to be more adversely impacted than others have been clearly identified.	✓	
Engagement / consultation has been undertaken and is representative of the residents most likely to be affected.	✓	Engagement will be undertaken as part of the commissioning process to seek views from a customer's perspective what improvements they would like to see from the service. This will include individuals, families, shared lives carers and providers of services.
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	✓	
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	✓	
The CIA evidences how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.	✓	
The next steps to deliver the project have been identified.	✓	Recommissioning plan in place with timescales.

Executive Summary

The Executive Summary is intended to be a collation of the key issues and findings from the CIA and other research undertaken. This should be completed after the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the CIA template. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
PSED What are the impacts on residents with a protected characteristic under the Equality Act 2010? Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision, and this can be supported with robust evidence.	Disability and Age	Positive as promotes choice and control. This is one option available to customers to receive support to meet their assessed eligible care and support needs. We will also look at joint working with children's services to cater for people from ages 16 years plus.	N/A	N/A
Health and Care How will the proposal impact on residents' health? How will the proposal impact on demand for or access to social care or health services?	All	Positive impact in terms of promoting independence, living a healthier lifestyle and being offer appropriate and safe care that meets their assessed eligible needs. This will offer customers choice and control on how their needs can be met.	N/A	N/A
Economy How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire's residents?	Economic Growth and Access to Jobs / Good Quality Jobs	The ultimate aim is to enable customers to have as "ordinary" a life as possible, including a move towards some form of employment. This also offers the	N/A	N/A

		opportunity for an increase in self-employed shared lives carers.		
Environment How will the proposal impact on the physical environment of Staffordshire?	Transport	Within the revised contract there is the expectation that the shared lives carers will facilitate customers to be able to 'get around' in their community via appropriate transport options to access for example appointments, attend leisure activities – where these are identified as assessed eligible care and support needs.	N/A	N/A
Localities / Communities How will the proposal impact on Staffordshire's communities?	Community Development / Capacity, volunteering, Leisure and Culture and Rural Communities	The Shared Lives Provider will be encouraged to support customers to access their local community services and try and identify universal community services to meet assessed needs before the option of directly paid for support staff time. Subject to personalised outcomes, the provision of effective supported living may support customers (as per their assessed eligible care and support needs) to access a range of local leisure and cultural activities. SCC can specify within	Customers are not able to access these opportunities without care and support. Not all facilities /opportunities are accessible and/or making 'reasonable adjustments. Despite best efforts of the service provider to source local shared lives carers, carers may not wish to establish services in particular locations	Work with Supporting Communities Programme and People Helping People Agenda to raise awareness and accessibility. Work with Shared Lives Provider and assessment and care management teams to try and identify potential future needs in more rural localities.

		<p>contractual Terms & Conditions there is a requirement for Providers to utilise the skills and resources of appropriately trained and checked volunteers, in particular services/circumstances. There are greater opportunities for customers to source care and support in their preferred location which may be within their local rural community through promotion of the service and recruitment of carers in these hard to reach areas.</p>		
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