



WORK PROGRAMME – April 2019

Corporate Review Committee

The Corporate Review Committee is the Council's principal scrutiny committee. It is responsible for co-ordinating and approving the scrutiny work programmes, overseeing the work of the Select Committees and ensuring coherence of approach to cross cutting policy themes. The committee also has a key role in challenging progress around the Council's ambitions of running the business well.

The Committee also scrutinises those areas of the County Council's activity focused on corporate improvement. Its remit covers:

- Holding the Leader and Deputy Leader of the Council to account for achievement of the overall vision of a connected Staffordshire.
- The Council's overall performance and approach to managing performance and Strategic Corporate Planning
- The Council's Medium Term Financial Strategy
- The Council's on-going programme of improvement and transformation.
- The committee is responsible for scrutiny of achievement against the Council's strategic priorities
- The Council as a commissioning organisation including how it uses customer insight to drive improvements in services

We review our work programme regularly to ensure it remains relevant to the challenges facing local communities, the council and its partners.

County Councillor David Brookes
Chairman of the Corporate Review Committee

If you would like to know more about our work programme or how to raise issues for potential inclusion on a work programme then, please get in touch with:

Tina Gould, Scrutiny and Support Manager - 01785 276148 / tina.gould@staffordshire.gov.uk

Nick Pountney, Scrutiny and Support Manager - 01785 276153 / nicholas.pountney@staffordshire.gov.uk

Date of Meeting	Topic	Link to Council's Strategic Priorities	Background/Outcome
25 January 2018 (Contact: Tina Gould – Scrutiny & Support Manager)	MTFS Working Group Final Report Cabinet Member: Philip Atkins (Alan White)	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	The final report was presented to Cabinet on 1 February. Details of the recommendations in the report have been sent to the Cabinet Member for a response. That the Chairman reconsider the timings of the production of the MTFS Working Group final report, the publication of the MTFS and presentation of the Working Group's final report to the Corporate Review Committee to enable time for consideration of the MTFS prior to scrutiny of the MTFS Working Group report by the Corporate Review Committee, if it is agreed to replicate this process next year.
	Strategic Plan 2018-2022 Cabinet Member: Philip Atkins Officers: John Tradewell	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	The Cabinet Member take back the comments made by the Committee and report back specifically on the following points: - that further detail be given on: - how support for housing development integrated with local borough/district plans could be redressed; - how the Council could influence the mix of housing; - reconsideration be given to the use of the term 'Newcastle's University Quarter', and - that where the term 'must' is used in the Plan that there are detailed business plans sitting behind the document. - that consideration be given to ways in which the Council might address the shortage of school governors on school governing bodies.
	Scrutiny Outcomes Report May - December 2017 Member: David Brookes Officers: Tina Gould/Louise Morris	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management.	The report was received and will be presented to full Council.

Date of Meeting	Topic	Link to Council's Strategic Priorities	Background/Outcome
9 February 2018 - reserved for call in. CANCELLED (Contact: Tina Gould – Scrutiny & Support Manager)			
19 February 2018 (Contact: Tina Gould – Scrutiny & Support Manager)	All Party Member Groups External Affairs and Communities Investigations (Councillor Alistair Little and Mike Davies) Member: Philip Atkins Officer: Andrew Donaldson	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	Members made a number of observations and asked that these be taken into consideration.
9 March 2018 - reserved for call in. CANCELLED (Contact: Tina Gould – Scrutiny & Support Manager)			
3 April 2018 (Contact: Tina Gould – Scrutiny & Support Manager)	Performance and Delivery Progress Report - October - December 2017 and Performance and Delivery Workshop	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	Members requested that an additional meeting be arranged to discuss this matter.
	Scrutiny of the Medium Term Financial Strategy Member: Mike Sutherland Officer: Rob Salmon/Rachel Spain	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	It was agreed that Councillors Woodward, Greatorex, Francis, McMahon and Price be appointed as Members of the Working Group. Councillor Woodward proposed that Councillor Atkins be appointed in her absence.
10 April 2018 - reserved for call in. CANCELLED (Contact: Tina Gould – Scrutiny & Support Manager)			
21 May 2018 at 1.30 p.m. - additional meeting (Contact: Tina Gould – Scrutiny & Support Manager)	Integrated Performance and Delivery Progress Report and oral update on Quarter 4 2018 Member: Philip Atkins/Philip White Officers: John Tradewell/Andrew Donaldson/Andrew Felton	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	Members requested a written response regarding spare capacity in residential and nursing homes in Staffordshire, broken down by District. Members requested that a review of the format and content of future performance reports be undertaken.

Date of Meeting	Topic	Link to Council's Strategic Priorities	Background/Outcome
	Strategic Delivery Manager Plans including Town Deals Member: Philip Atkins Officer: Andrew Donaldson	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	The report was received.
11 June 2018 at 2.00 p.m. (was 14 June) <i>(Contact: Tina Gould – Scrutiny & Support Manager)</i>	Gender Equality and Sexual Harassment Member: Philip Atkins Officer: Andrew Donaldson	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	
	All Party Member Groups Innovation and Improvement (Councillors Simon Tagg and Keith Flunder) Member: Philip Atkins Officer: Andrew Donaldson	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	
	Strategic Plan 2018-2019, MTFS update and LGA Peer Review Submission Member: Philip Atkins Officers: John Tradewell/Andrew Donaldson	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	
2 July 2018 CANCELLED moved to 11 July 2018 <i>(Contact: Tina Gould – Scrutiny & Support Manager)</i>			
11 July 2018 at 2.00 p.m. - additional meeting <i>(Contact: Nick Pountney - Scrutiny & Support Manager)</i>	Consideration of the Call In of the Cabinet Decision - Mental Health Social Care Assessment and Case Management Member: Alan White Officers: Richard Harling	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	It was agreed that the decision should be implemented as set out on the original Decision Notice
7 August 2018 at 2.00 p.m.- <i>(Contact: Nick Pountney - Scrutiny & Support Manager)</i>	Integrated Performance Report - Quarter 1 2018 -19 Member: Philip Atkins Officers: John Tradewell/Andrew	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and	It was agreed that the report be noted.

Date of Meeting	Topic	Link to Council's Strategic Priorities	Background/Outcome
	Donaldson	outcome-based performance management	
	Staffordshire County Council's Lobbying Strategy Member: Philip Atkins Officers: Cristian Marcucci/Kieran Smith	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	RESOLVED a) That members note the lobbying and influencing activity undertaken by elected members and officers of Staffordshire County Council as part of the wider engagement activity of the authority. b) That members note the progress that is being made by Staffordshire County Council in this area as part of the wider delivery of the county council's Strategic Plan 2018 – 2022: Connected Staffordshire.
3 September 2018 at 2.00 p.m. <i>(Contact: Nick Pountney - Scrutiny & Support Manager)</i>	All Party Member Group - Improvement (Councillor Keith Flunder) Member: Philip Atkins Officer: Andrew Donaldson	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	It was agreed that the report be noted.
	Outcomes of Overview and Scrutiny Work January - June 2018 Member: David Brookes Officers: Tina Gould/Nick Pountney	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	It was agreed that the report be approved for submission to County Council.
2 October 2018 - reserved for call in CANCELLED moved to 4 October 2018 <i>(Contact: Nick Pountney - Scrutiny & Support Manager)</i>			
4 October 2018 additional meeting <i>(Contact: Nick Pountney - Scrutiny & Support Manager)</i>	Consideration of the Call In of the Cabinet Decision – Strategic Plan and Medium Term Financial Strategy 2019 – 2024 Members: Philip Atkins, Mike Sutherland Officer: Andrew Burns	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance	It was agreed that the decision should be implemented as set out on the original Decision Notice

Date of Meeting	Topic	Link to Council's Strategic Priorities	Background/Outcome
		management	
2 November 2018 (Contact: Nick Pountney - Scrutiny & Support Manager)	Integrated Performance Report - Quarter 2 Member: Philip Atkins Officers: Andrew Donaldson, Robert Flinter, Rob Salmon	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	The Committee received the report and noted the action taken to address the budget issues.
	Corporate Complaints Annual Report 2017/2018 Member: Philip Atkins Officer: Kate Bullivant	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	The report was noted.
8 January 2019 at 10.00 a.m. (Contact: Tina Gould – Scrutiny & Support Manager) Meeting also reserved for call in	Scrutiny of the LEP (Joint meeting with Stoke City Council) Members: Philip Atkins/Abi Brown and David Frost, Stoke on Trent and Staffordshire LEP Officers: Darryl Eyers/Phil Cresswell (Stoke City Council)	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	The outcome of the LEP review is awaited and dependent upon the outcome, it was agreed to set up a further meeting in due course with Stoke on Trent City Council Members, hosted by Stoke on Trent City Council.
24 January 2019 (Contact: Nick Pountney - Scrutiny & Support Manager)	MTFS Working Group Final Report Cabinet Member: Philip Atkins, Mike Sutherland Officer: Rob Salmon	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	The report was approved and submitted to Cabinet for consideration on 30 January 2019 for consideration.
8 February 2019 – reserved for call in – cancelled (Contact: Tina Gould – Scrutiny & Support Manager)			
18 February 2019 - cancelled (Contact: Tina Gould – Scrutiny & Support Manager)			

Date of Meeting	Topic	Link to Council's Strategic Priorities	Background/Outcome
8 March 2019	Integrated Performance Report – Quarter 3 Member: Philip Atkins	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	The report was received.
	Developing a Workforce for now and the future Cabinet Member: (Philip White) Philip Atkins Officer: Sarah Getley	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	Members requested the S&SM follow up the suggestion that members receive unconscious bias training; that the Leader of the Opposition's report on Gender Issues be added to the Work Programme; that Staff Surveys and background information that supported the People Strategy be forwarded to them and links to the background documents be made in the Strategy; that a written response be given to a Member's question regarding the possible financial impact of the proposed closure of community hospitals in north Staffordshire and that scrutiny of Nexxus Care be added to the Work programme.
	New item: Equality and Diversity Training Diane Dunlevey, Equality and Diversity Manager, Staffordshire Fire and Rescue Service	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management	No further action.
2 April 2019	MTFS Working Group – going forward Cabinet Member: Mike Sutherland Officer: Nick Pountney		To update Members on the plans for scrutinising the MTFS 2019-20.
	Select Committee Work Programmes Scrutiny Chairs Officers: Tina Gould/Nick Pountney		The Scrutiny Chairs have agreed that it would be helpful to have a quarterly discussion regarding all Select Committee Work Programmes at Corporate Review.
	Assets and Property – Member training session in preparation for scrutiny of the Property Sub Committee. Cabinet Member: Mark Deaville Officers: Ian Turner/Wendy Woodward		Members requested an update on the progress of the Property Sub Committee in preparation for more detailed scrutiny of the Property Strategy in June or August 2019.

Date of Meeting	Topic	Link to Council's Strategic Priorities	Background/Outcome
9 April 2019 – reserved for call in			
3 June 2019 – reserved for call in			
13 June 2019 at 2.00 p.m.	Integrated Performance Report – Quarter 4 Member: Philip Atkins		
	Select Committee Work Programmes Scrutiny Chairs Officers: Tina Gould/Nick Pountney		
9 July 2019 – reserved for call in			
tba	Scrutiny of the LEP		New governance for the LEP have now been approved. The Director of Economy, Infrastructure and Skills has suggested that the arrangements should be reviewed ? quarterly with Stoke City Council.
tba	New item: Feedback on Scrutiny of the joint local area SEND Inspection in Staffordshire Member: Mark Sutton Officer: Tim Moss		Feedback to Corporate Review on the outcomes of joint scrutiny by Safe and Strong, Prosperous Staffordshire and Healthy Staffordshire Select Committees.
tba	New item: Scrutiny of Nexus Member: Mark Deaville Officer:		Item proposed by Chairman of Prosperous Staffordshire Select Committee
	New item: Apprenticeship Levy to include Staffordshire County Council's Apprenticeship Strategy Member: Philip White Officer: Chris Bamsey		The Skills and Employability Team are now managing the County Council's Apprenticeship levy. It is proposed that this should therefore be scrutinised by Corporate Review rather than Prosperous Staffordshire Select Committee.

Items for Consideration for the Work Programme

Suggested item	Link to the Council's Commissioning Plans	Background	Possible Option
Property Sub-Committee	Well run Council: making the most of our assets, managing change well, transforming ourselves, innovation, integration and outcome-based performance management.		On 25 January 2018 Member requested an annual report on the progress of the Property Sub Committee, Property Strategy and Asset Management Plan.

Membership - County Councillors	Calendar of Committee Meetings
David Brookes (Chairman) David Williams (Vice Chairman) Charlotte Atkins John Francis Colin Greatorex Johnny McMahon Jeremy Oates Ian Parry Jonathan Price Bob Spencer Stephen Sweeney Martyn Tittley Susan Woodward	(at 10.00 am at County Buildings, Martin Street, Stafford ST16 2LH unless otherwise stated) 3 April 2018 10 April 2018 - reserved for call in – cancelled 21 May 2018 14 June 2018 - cancelled moved to 11 June at 2.00 pm 11 June 2018 at 2.00 pm 2 July 2018 – cancelled moved to 11 July 2018 11 July 2018 at 3.00 pm 7 August 2018 at 2.00 pm 3 September 2018 at 2.00 pm 2 October 2018 - reserved for call in cancelled moved to 4 October 2018 4 October 2018 2 November 2018 20 November 2018 - cancelled 8 January 2019 24 January 2018 8 February 2019 - reserved for call in 18 February 2019 - cancelled 8 March 2019 2 April 2019 9 April 2019 - reserved for call in