

Community Impact Assessment – Checklist and Executive Summary

Name of Proposal: Highway and Transport Capital Programme 2017/18

Project Sponsor: James Bailey

Project Manager: Dave Burns / Dale Arthur

Date: 19 June 2017

Final Checklist – Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself/ SLT/ Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed (tick)	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFS.	✓	Programme is key to the Council's GPtL and associated statutory duties. Priorities determined through Highway Infrastructure Asset Management Plan (HIAMP) and District Transport Strategies (DTS).
It is clear what the decision is or what decision is being requested.	✓	Approval of detailed annual delivery programme.
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and potential impacts are clearly identified and mitigated for (where possible).	✓	Impacts associated with value for money delivery of statutory duties, including quality of the built environment and safe and sustainable movement of people and goods. No negative impacts identified.
The aims, objectives and outcomes of the policy, service or project have been clearly identified.	✓	Via the informing HIAMP and DTS.
The groups who will be affected by the policy, service or project have been clearly identified.	✓	Countywide all citizens and businesses.
The communities that are likely to be more adversely impacted than others have been clearly identified.	✓	Nil
Engagement / consultation has been undertaken, and is representative of the residents most likely to be affected.	✓	The informing strategies (HIAMP and District Transport Strategies) subject to detailed Member and public consultation. Specific local consultation undertaken as part of the delivery of each scheme within the annual programme.
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	✓	Service Area Commissioner and Delivery Team Managers. HIAMP and DTS developed with wider stakeholder groups.
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	✓	Via supporting/informing policies and strategies (HIAMP and DTS)
The CIA evidences how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.	✓	
The next steps to deliver the project have been identified.	✓	Highways and Transport Capital Delivery Programme 17/18 – control document and associated contract management and governance arrangements.

Executive Summary – The Executive Summary is intended to be a collation of the **key issues and findings** from the CIA and other research undertaken. This should be completed **after** the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the **CIA template**. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
PSED – What are the impacts on residents with a protected characteristic under the Equality Act 2010 ? <i>Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision and this can be supported with robust evidence.</i>	Young Disabled	Integrated transport modes for those too young to drive: Walking, cycling and public transport infrastructure. Provision of integrated transport infrastructure compliant with DDA requirements.	N/A	Delivery programme aligned to HIAMP and Integrated Transport Strategies ensures that local transport activities fully contribute to corporate aims, national transport policy and provide value for money. Also enables the Council fully access available grants from Government
Health and Care – How will the proposal impact on residents' health? How will the proposal impact on demand for or access to social care or health services?	All citizens	Promote and support active/sustainable travel modes, targeted road safety measures – improving health and wellbeing; reducing demand for health services.	N/A	N/A
Economy – How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire's residents?	Citizens and businesses	Improved transport networks that support citizens and businesses with safe access, sustainable travel options and reliable journeys.	N/A	N/A
Environment – How will the proposal impact on the physical environment of Staffordshire?	All citizens	Improved public realm	Environmental impacts of development.	EIA and associated mitigations; Recycled road materials; provision of sustainable transport infrastructure.
Localities / Communities – How will the proposal impact on Staffordshire's communities?		Improved transport networks, active and safe travel options and improved public realm.	Conflicting local priorities	Community engagement in HIAMP and DTS and throughout detailed design of agreed local Highway and Transport priorities.

