

Community Impact Assessment – Checklist and Executive Summary

Name of Proposal: ALD 2022 Community Offer – Day Opportunities

Project Sponsor (if applicable):

Project Manager (if applicable) or Lead: Amy Evans, Commissioning Manager

Date: June 2019

Final Checklist – Prior to submitting your Community Impact Assessment (CIA), please ensure that the actions on the checklist below have been completed, to reassure yourself/ SLT/ Cabinet that the CIA process has been undertaken appropriately.

Checklist	Action Completed (tick)	Comments/Actions
The project supports the Council's Business Plan, priorities and MTFS.	✓	£3.7 M to be achieved by the Programmed in its entirety
It is clear what the decision is or what decision is being requested.	✓	Consideration of the range of options – including evidence and feedback from programme engagement.
For decisions going to Cabinet, the CIA findings are reflected in the Cabinet Report and potential impacts are clearly identified and mitigated for (where possible).	✓	Information included in the report and associated appendices (as appropriate)
The aims, objectives and outcomes of the policy, service or project have been clearly identified.	✓	The Programme will achieve 6 outcomes
The groups who will be affected by the policy, service or project have been clearly identified.	✓	Please refer to the Evidence Base referenced at relevant points in the main Community Impact Assessment document
The communities that are likely to be more adversely impacted than others have been clearly identified.	✓	Primarily people who are eligible to receive paid care and support, alongside providers.
Engagement / consultation has been undertaken, and is representative of the residents most likely to be affected.	✓	Please see a summary in the main CIA. Engagement has been ongoing for an 18 month period.
A range of people with the appropriate knowledge and expertise have contributed to the CIA.	✓	Associated Programme members and all other key stakeholders who contributed during the course of engagement
Appropriate evidence has been provided and used to inform the development and design of the policy, service or project. This includes data, research, engagement/consultation, case studies and local knowledge.	✓	Please see Cabinet Report –As per the July 2018 cabinet approach an evidence-based options appraisal has been undertaken, including proportionate engagement.
The CIA evidences how the Council has considered its statutory duties under the Equality Act 2010 and how it has considered the impacts of any change on people with protected characteristics.	✓	Please see PSED section
The next steps to deliver the project have been identified.	✓	Implementation will be subject to the recommended options.

Executive Summary – The Executive Summary is intended to be a collation of the **key issues and findings** from the CIA and other research undertaken. This should be completed **after** the CIA and research has been completed. Please structure the summary using the headings on the left that relate to the sections in the **CIA template**. Where no major impacts have been identified, please state N/A.

	Which groups will be affected?	Benefits	Risks	Mitigations / Recommendations
<p>PSED – What are the impacts on residents with a protected characteristic under the Equality Act 2010? <i>Highlight any concerns that have emerged as a result of the equality analysis on any of the protected groups and how these will be mitigated. It is important that Elected Members are fully aware of the equality duties so that they can make an informed decision and this can be supported with robust evidence.</i></p>	<p>Disability: Adults with a learning Disability and/or Autism, and carers.</p> <p>Staff employed in the Complex Needs Services (owned and operated by SCC)</p>	<p>All Options</p> <ul style="list-style-type: none"> • People would receive support to meet their assessed eligible social care needs. • As per the Care Act, SCC would endeavour to facilitate choice / preference and personalisation where possible. This choice would not be at any cost. • The Programme has reviewed the current offer and would seek to ensure ‘sustainability’ of these services in future as per the option descriptor. 	<p>All Options</p> <ul style="list-style-type: none"> • Risk of complaint and challenge. • People may be required to ‘change’ providers, subject to the preferred option implemented and impact on both the individual and the provider. <p>Ind. Market Opt 1:</p> <ul style="list-style-type: none"> • Continuation of inequity of practice, lack of transparency and no quality monitoring. 	<ul style="list-style-type: none"> • Regular and meaningful engagement and communications about the progress of the programme, the outcomes and the impact • Officers are working with legal Colleagues to ensure continued adherence to policy and procedure. • TUPE of staff may be applicable in certain circumstances. • Partnership working to ensure any new ways of working are sustainable and ‘fit for purpose’.
<p>Health and Care – How will the proposal impact on residents’ health? How will the proposal impact on demand for or access to social care or health services?</p>	<p>Disability: Adults with a learning Disability and/or Autism, and carers:</p> <p>Mental Health &</p>	<p>All Options</p> <ul style="list-style-type: none"> • People would receive support to meet their assessed eligible social care needs – this would include the consideration 	<p>All Options</p> <ul style="list-style-type: none"> • Risk of complaint and challenge. • People may be required to ‘change’ providers, subject to the preferred 	<ul style="list-style-type: none"> • Regular and meaningful engagement and communications about the progress of the programme, the outcomes and the

	<p>Wellbeing</p> <p>Healthy Lifestyles</p> <p>Access to Social Care</p> <p>Independent Living</p> <p>Safeguarding</p>	<p>of personalised outcomes.</p> <ul style="list-style-type: none"> As per the Care Act, SCC would endeavour to facilitate choice / preference and personalisation where possible. This choice would not be at any cost. <p>Ind. Market Opt 2:</p> <ul style="list-style-type: none"> Introduction of contractual arrangements, including quality monitoring 	<p>option implemented and impact on both the individual and the provider.</p>	<p>impact</p> <ul style="list-style-type: none"> Officers are working with legal Colleagues to ensure continued adherence to policy and procedure. TUPE of staff may be applicable in certain circumstances. Partnership working to ensure any new ways of working are sustainable and 'fit for purpose'.
<p>Economy – How will the proposal impact on the economy of Staffordshire or impact on the income of Staffordshire's residents?</p>	<p>SCC Complex Needs staff & Ind. Marketplace:</p> <p>Economic Growth</p> <p>Workplace</p> <p>Access to jobs</p>	<p>All Options</p> <ul style="list-style-type: none"> The Programme would undertake (and keep updated) a needs / demand profile to support the marketplace. SCC would clarify its position in respect of complex needs – aiding both the internal workforce and shaping the independent marketplace. <p>Ind. Market Opt 2</p> <ul style="list-style-type: none"> The Programme would introduce a fair and competitive process (with supporting 	<p>Ind. Market Opt 1</p> <ul style="list-style-type: none"> Continuation in current inequity of practice and process. <p>Ind. Market Opt 2</p> <ul style="list-style-type: none"> Providers have expressed concerns the rates may not be sufficient / sustainable and will impact on numbers attending, including through reduction of 'choice'. 	<ul style="list-style-type: none"> Regular and meaningful engagement and communications about the progress of the programme, the outcomes and the impact Officers are working with legal Colleagues to ensure continued adherence to policy and procedure. TUPE of staff may be applicable in certain circumstances. Partnership working to ensure any new ways of working are sustainable and 'fit for purpose'.

		contractual arrangements), including rates payable, thus helping providers with their business plan.		
Environment – How will the proposal impact on the physical environment of Staffordshire?	All key stakeholders: Transport	<p>All Options:</p> <ul style="list-style-type: none"> The Programme would encourage consideration of a range of transport options and solutions. <p>All Complex Needs Opt & Ind. Market Opt 2</p> <ul style="list-style-type: none"> People would receive support to meet their assessed eligible social care needs – including the provision of transport (where eligible). <p>Ind. Market 2:</p> <ul style="list-style-type: none"> SCC would calculate the cost of transport separately from care and support for eligible persons. <p>People not eligible to receive support with transport would be entitled to enter into a private arrangement with the Provider.</p>	<p>All Complex Needs Opt & Ind. Market Opt 2</p> <ul style="list-style-type: none"> Risk of challenge and complaint. <p>Ind. Market Opt 2:</p> <ul style="list-style-type: none"> Providers would potentially make a financial loss in respect of transport. People have expressed concerns in respect of affordability / loss of transport negatively impacting on them. 	<ul style="list-style-type: none"> Regular and meaningful engagement and communications about the progress of the programme, the outcomes and the impact Officers are working with legal Colleagues to ensure continued adherence to policy and procedure. Partnership working to ensure any new ways of working are sustainable and ‘fit for purpose’.
Localities / Communities – How will the proposal impact on Staffordshire’s communities?	All key stakeholders:	<p>All options:</p> <ul style="list-style-type: none"> SCC can seek to stimulate and build 	<p>All Opts:</p> <ul style="list-style-type: none"> Previous iterations of the ‘Modernisation’ 	<ul style="list-style-type: none"> Regular and meaningful engagement and

	Community Development/ Capacity	community capacity through specifications.	Programme have failed to sufficiently develop and maintain community capacity.	communications about the progress of the programme, the outcomes and the impact – inc. with voluntary, third sector and community organisations.
	Leisure and Culture	<ul style="list-style-type: none"> The provision of day opportunities would support and enable people to explore meaningful opportunities. 	<ul style="list-style-type: none"> There are concerns local opportunities are not accessible without support and not inclusive. 	
	Volunteering			
	Rural Communities	<p>Ind. Market Opt 2:</p> <ul style="list-style-type: none"> Consideration would be given to the payment of enhanced rates to providers to provide support to people living in rural communities may enhance the local offer 	<p>Ind. Market Opt 2:</p> <ul style="list-style-type: none"> Regardless of the payment of enhanced rates, Providers may opt not to service hard to reach / rural areas. 	