

## FORWARD PLAN OF KEY DECISIONS

**Period: 20 January 2021 - 19 May 2021**

The Forward Plan of Key Decisions is prepared on a monthly basis and published at least 28 days before the start of the period covered.

“Key Decisions” are defined as those Executive decisions which are likely:

- (a) to result in the County Council incurring expenditure which is, or the making of savings which are, significant having regard to the relevant budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions in the County’s area.

The Forward Plan will contain **ALL** matters which the Leader of the Council has reason to believe will be the subject of a Key Decision to be taken by the Cabinet. It may also include decisions that are not key decisions but are intended to be determined by the Cabinet. Part of the Cabinet meetings listed in this Forward Plan may be held in private where a report for the meeting contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. If you would like to make representations about any particular decision to be conducted in private then please email: [michael.bradbury@staffordshire.gov.uk](mailto:michael.bradbury@staffordshire.gov.uk). Such representations must be received in advance 6 clear working days before the date on which the decision is scheduled to be taken.

The Membership of the Cabinet consists of:

Leader of the County Council – Alan White  
Deputy Leader and Cabinet Member for Economy and Skills – Philip White  
Cabinet Member for Health, Care and Wellbeing – Johnny McMahon  
Cabinet Member for Finance and Resources – Mike Sutherland  
Cabinet Member for Highways and Transport – David Williams  
Cabinet Member for Children and Young People – Mark Sutton  
Cabinet Member for Education (and SEND) – Jonathan Price  
Cabinet Member for Commercial – Mark Deaville  
Cabinet Member for Communities and Culture – Victoria Wilson  
Cabinet Member for Environment, Infrastructure and Climate Change – Julia Jessel

A copy of the Forward Plan of Key Decisions may be inspected, free of charge, at the Member and Democratic Services office, County Buildings, Martin Street, Stafford, during normal office hours Monday to Friday. A copy of the notice will also be available on Staffordshire County Council’s Website at [www.staffordshire.gov.uk](http://www.staffordshire.gov.uk).

Documents submitted for decision will be a formal report which will be available on the County Council’s website at least 5 clear working days before the date the decision is to be made, unless that report is subject to any prohibition or restriction on its disclosure. Other relevant background documents used in compiling the report will also be made available in the same way unless they are subject to any prohibition or restriction on their disclosure.

Minutes of Cabinet meetings will be published within three working days and will be subject to call-in. The call-in period lasts for three working days. If the decision is not called-in it will be implemented on the fourth working day. Special urgency items are exempt from call-in.

**John Tradewell**  
**Director of Corporate Services**

**Forward Plan of Key Decisions**  
**Period: 20 January 2021 - 19 May 2021**

**NOTE:**

- (1) The Forward Plan of Key Decisions sets out all Key Decisions intended to be made by Cabinet during the above period.
- (2) The Cabinet date can be provisional and items may move/roll forward to another meeting date but this will be monitored.
- (3) Items should remain on the Notice until a decision is made by Cabinet or is formally removed.
- (4) Where there is an intention to make a decision in private the exemption paragraph relied upon will be included within this notice

<b>Anticipated Date of Decision</b>	<b>Public or Private Decision</b>	<b>Title and Description</b>	<b>Background Documents</b>	<b>Consultation</b>	<b>Contact Officer</b>
January 2021	Public	<p><b>Strategic Plan and Medium Term Financial Strategy 2021 - 2026 (Cabinet Member for Finance and Resources (Mike Sutherland))</b>            To update Cabinet with progress on the Strategic Plan and Medium Term Financial Strategy.</p>		In addition to the general budget consultation, any specific consultation, if appropriate, will be determined by the nature of any issues raised in the Strategic Plan and Medium Term Financial Strategy.	Rachel Spain (Tel: 01785 854455) <b>Service Area:</b> Finance
January 2021	Private	<p><b>Contract for the Supply of Gas and Associated Services (Mark Deaville)</b>            The contract covers the supply of gas and associates services to the SCC (20%) and Entrust (80%) portfolio. The spend value is estimated at £5m per year across 800 supply points.</p>		N/A	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Commercial and Assets
January 2021	Public	<p><b>Protecting Cannock Chase Special Area of Conservation for Future Generations (Victoria Wilson)</b>            To consider proposals to mitigate the impacts of increased visitor numbers to Cannock Chase Special Area of Conservation,</p>		N/A	Janene Cox (Tel: (01785) 278368) <b>Service Area:</b> Rural County

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		including changes to visitor infrastructure at the Council-owned country park such as car parking and site infrastructure.			
January 2021	Private	<p><b>Waste Disposal Arrangements in the North of Staffordshire from 2025 (Mark Deaville, Julia Jessel)</b></p> <p>Options for the future involvement of SCC with the project to replace SOTCC Hanford ERF plant, to ensure capacity is available to SCC for the disposal of its waste into the future.</p>		None	<p>Clive Thomson (Tel: 01785 276522)</p> <p><b>Service Area:</b> Sustainability and Waste Management</p>
January 2021	Public	<p><b>Strategic Plan and Medium Term Financial Strategy 2021 - 2026 (Cabinet Member for Finance and Resources (Mike Sutherland))</b></p> <p>To update Cabinet with progress on the Strategic Plan and Medium Term Financial Strategy and to recommend a draft budget and council tax proposals for 2021/22 and MTFS to council.</p>		In addition to the general budget consultation, any specific consultation, if appropriate, will be determined by the nature of any issues raised in the Strategic Plan and Medium Term Financial Strategy	<p>Rachel Spain (Tel: 01785 854455)</p> <p><b>Service Area:</b> Finance</p>
February 2021	Public	<p><b>SEND Strategy (Jonathan Price)</b></p> <p>The new SEND and Inclusion Strategy sets out our vision for people with Special Educational Needs in Staffordshire. Cabinet will be asked to consider approval of the new Strategy, noting the engagement and consultation process completed during its development, and subsequent to this to</p>		Parents, Professionals, Children and Young People	<p>Julie Day (Tel: 01785 895372)</p> <p><b>Service Area:</b> Vulnerable Learners</p>

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		support implementation of the Strategy, and ensure that it is used to inform commissioning of services.			
February 2021	Public	<p><b>Digital Strategy and Programme (Mike Sutherland)</b></p> <p>Digital is a constantly evolving and reshaping element of the environment in which we live and work, and as an authority we want to develop and embrace the opportunities that digital offers us. We want to develop our digital services so that people find them the most straightforward and convenient options. Our Digital Strategy and Programme sets out the vision for a digital first organisation and the steps that we will take to develop this.</p>		Corporate Services	Andrew Donaldson (Tel: 01785 278399) <b>Service Area:</b> None
February 2021	Public	<p><b>Supportive Communities (Johnny McMahon)</b></p> <p>Supportive Communities Delivery Plan 2021</p>		N/A	Andrew Donaldson (Tel: 01785 278399) <b>Service Area:</b> Health and Care
February 2021	Public	<p><b>Integrated Performance Report 2020-21 - Quarter 3 (Mike Sutherland, Alan White)</b></p> <p>This Quarterly Integrated Performance Report provides an overview of Staffordshire County Council's progress, performance and financial position in delivering against our Strategic Plan.</p>		N/A	Andrew Donaldson, Rob Salmon (Tel: 01785 278399, Tel: (01785) 27 6354) <b>Service Area:</b> Corporate Services
February 2021	Public	<b>Implementation of the updated Staffordshire County Council Education</b>		Families and Communities SLT,	Tim Moss (Tel: 01785 277963)

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		<p><b>Infrastructure Contributions Policy (SEICP) (Jonathan Price)</b>  Legislation requires that housing development should mitigate its impact on community infrastructure, including schools. “Developer contributions” towards new school places should provide both funding for construction and land where applicable. Following the publication of new Department for Education (DfE) guidance on "Securing developer contributions for education", the team established a policy working group to update the current policy. If adopted, the updated policy “Staffordshire Education Infrastructure Contributions Policy (SEICP)” will enable additional developer contributions, for funding for construction and land, to be secured towards the provision of Special Education Needs and Disability (SEND) places, home to school travel (mainstream) and home to school travel (SEND).</p>		Local Planning Authorities, Neighbouring Authorities, Internal colleagues from relevant disciplines, planning portal regular consultees, SCC members, The Knot publication, Reps from local Diocese.	<b>Service Area:</b> Families and Communities
February 2021	Public	<p><b>Climate Change Action Plan Update (Julia Jessel)</b>  An update for Cabinet on the delivery of the County Council's Climate Change Action Plan.</p>		N/A	Tim Cooper (Tel: 01785 276204) <b>Service Area:</b> Economy, Infrastructure and Skills
February 2021	Private	<p><b>Provision of 25 FTE Places at The Haven Independent Special School, Staffordshire (Jonathan Price)</b>  To secure special educational day provision in an Ofsted registered school to meet the needs of 25 young people aged 11 – 19 years</p>		N/A	Tim Moss (Tel: 01785 277963) <b>Service Area:</b> Vulnerable Learners Service

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		with Education, Health and Care Plans (EHCPs) or undergoing an EHCP Assessment with Social, Emotional and Mental Health Needs (SEMH) as a primary need via the provision of 25 fte places secured by a block commissioning arrangement at The Haven Independent Special School. This school is co-located with a mainstream High School in Stafford.			
March 2021	Public	<b>Capital Programme for Schools 2021/2022 (Jonathan Price)</b> Schedule of school projects to provide additional places through the expansion or construction of new schools to meet the need. The works will be procured via Staffordshire County Council's construction framework agreement.		N/A	Ian Turner (Tel: 01785 277228) <b>Service Area:</b> Strategic Property
March 2021	Private	<b>Re-Procurement of the Household Waste Recycling Centre Contract (Mark Deaville, Julia Jessel)</b> Decision on the delivery model of the Household Waste Recycling Centre network in order to inform a procurement exercise to secure a provider for the service from 30 March 2022.		N/A	Clive Thomson (Tel: 01785 276522) <b>Service Area:</b> Sustainability and Waste
April 2021	Public	<b>Integrated Performance Report 2020-21 - Quarter 4 (Mike Sutherland, Alan White)</b> This Quarterly Integrated Performance Report provides an overview of Staffordshire County Council's progress, performance and financial position in delivering against our Strategic		N/A	Andrew Donaldson, Rob Salmon (Tel: 01785 278399, Tel: (01785) 27 6354) <b>Service Area:</b>

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		Plan.			Corporate Services